

REGENERATION SCRUTINY PANEL

Venue: Town Hall,
Moorgate Street,
ROTHERHAM. S60 2TH

Date: Wednesday, 23rd March, 2011

Time: 1.30 p.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested, in accordance with Part 1 of Schedule 12A (as amended March 2006) to the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Apologies for absence.
4. Declarations of Interest
5. Questions from members of the public and the press
6. Communications
7. Minutes of the previous meeting of the Regeneration Scrutiny Panel held on 23rd February, 2011 (Pages 1 - 6)

Items for consideration:-

8. Pedestrian Crossing Assessment Method and Costs (Pages 7 - 12)
Stuart Savage, Senior Engineer, to report.

Report for information:-

9. Road Safety Education, Training and Publicity update (Pages 13 - 17)
Stuart Savage, Senior Engineer, to report.

Items for monitoring:-

10. Environment & Development Services Performance Report 3rd Quarter 2010 - 2011 (Pages 18 - 42)

John Finnen, Performance Officer, to report.

Minutes/Reports for information:-

11. Minutes of the Performance and Scrutiny Overview Committee (Pages 43 - 52)
 - 11th February, 2011
 - 25th February, 2011

12. Minutes of meetings of the Cabinet Member for Town Centres held as follows:- (Pages 53 - 56)
 - 7th February, 2011
 - 21st February, 2011

13. Minutes of meetings of the Cabinet Member for Regeneration and Environment held as follows:- (Pages 57 - 61)
 - 7th February, 2011
 - 21st February, 2011

14. Minutes of meetings of the Cabinet Member for Culture, Lifestyle, Sport and Tourism held as follows:- (Pages 62 - 67)
 - 8th February, 2011
 - 18th February, 2011

15. Minutes of the Recycling Group held on 22nd February, 2011. (Pages 68 - 69)

***Please note that copies of the above minutes are not attached to the printed document pack. The complete document pack can be viewed on the Council's Website by following the link below:-**

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From the Website:-

- Click on Find information
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- Click on Agendas, reports and minutes
- At the page - Browse Committees – choose the relevant Year (i.e. 2011) and select the Committee (Regeneration Scrutiny Panel) from the listed pages – select date of meeting

The agenda, reports and minutes pack should then be available to view.

**Date of Next Meeting:-
Wednesday, 6th April 2011**

Membership:-

Chairman – Councillor Whysall

Vice-Chairman – Councillor Swift

Councillors:-Ellis, Foden, Gamble, Gilding, Gosling, N. Hamilton, Slade, Thirlwall, Turner and Wright

REGENERATION SCRUTINY PANEL
Wednesday, 23rd February, 2011

Present:- Councillor Whysall (in the Chair); Councillors Foden, Gilding, Gosling, Swift, Turner and Councillor Jack (at the invitation of the Chair); together with Co-opted Members:- Councillor C. Jepson and Mr. B. Walker. Also present Mr. Jack.

Apologies for absence were received from Councillors Ellis, N. Hamilton, Slade, Wright, and Cabinet Members Akhtar, St. John, R. S. Russell and Smith

103. TOUR OF THE ADVANCED MANUFACTURING PARK

Prior to the meeting members of the Panel had a tour of the AMP and visited TWI.

The Chair of the Panel thanked everyone for the interesting and informative tour.

104. DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

105. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or the press.

106. MINUTES OF THE PREVIOUS MEETING OF THE REGENERATION SCRUTINY PANEL HELD ON 12TH JANUARY, 2011

Consideration was given to the minutes of the previous meeting of the Regeneration Scrutiny Panel held on 12th January, 2011.

(i) Re: Minute No. 95(1) Joint Scrutiny Review of the Council's response to the severe winter weather

It was confirmed that the Panel had been established and that this review was about to commence.

(ii) Re: Minute No. 83 - Performance Indicators – it was confirmed that the report for the Third Quarter was now available and would be sent to members of the Panel for prior consideration. The report would be included as an agenda item for the meeting of the Panel scheduled for 23rd March, 2011.

Resolved:- That the minutes be approved as a correct record, and above comments noted.

107. BENEFITS OF LOCATING AT THE AMP: REPRESENTATIVE OF AN AMP TENANT COMPANY

It was explained that the company representative had been unable to

attend due to an urgent business meeting.

108. UPDATE ON THE ADVANCED MANUFACTURING PARK (AMP) AND PROSPECTS FOR THE ADVANCED MANUFACTURING SECTOR

Paul Woodcock, Director of Regeneration and Planning introduced the concept behind the development of the Advanced Manufacturing Park (AMP).

It was explained that the AMP was located in Rotherham. However it had been developed through a joint approach with Yorkshire Forward, Sheffield City Council, together with collaboration and joint working with the University of Sheffield.

The concept began approximately 10 years ago.

The vision of the AMP was to encourage high end engineering, research and innovation companies and to this end difficult decisions had been made in respect of which companies had been accepted on to the park. As an example warehousing and distribution had not been encouraged on the park. However many more interested companies had been able to locate elsewhere within the Borough on other business estates.

It was explained that the development had been enabled by Yorkshire Forward and UK Coal, with funding from the European Union European Regional Development Fund. The AMP was a Flag Ship project for the region and because of its location it was intended to be a hub to create a world class technology park and to transform the traditional manufacturing sector of the area.

Companies based at the Park were from a variety of backgrounds and were involved in many sectors, such as environmental technology, construction, aerospace, automotive, defence and medical.

What was offered at the park?

- Land
- Provision for small start up companies or larger companies wanting a smaller presence adjacent to technology providers
- The AMP Technology Centre provided:- Café, conference and meeting facilities; Hot desking; Office and workshop spaces. Currently 67% occupied – including Bromley Technologies Ltd (engineering design); Bromley PES; Fripp Design and Research; TEKS
- Evolution @ AMP:- 95,000 sq ft of industrial units – 70% of which were occupied and others in Legals.

Tenants included:-

- TWI

- Materialise – prototyping and additive manufacturing solutions.
- University of Sheffield's Advanced Manufacturing Research Centre (AMRC with Boeing) – worked with Messier-Dowty to secure a major contract to supply the landing gear for the new Boeing 787 aircraft.
- Nuclear Advanced Manufacturing Research Centre (led by the University of Sheffield and Rolls Royce) – the centre of excellence for research and development of advanced manufacturing technologies that will deliver step change, lower cost, high integrity components to the UK nuclear industry.
- Rolls Royce Factory of the Future – working on the aerospace industry and expanding to incorporate growth of the AMRC's Composite Centre.
- Advanced Structural Testing Centre (ASTC) – testing and certification services for the AMPC and its partners.
- Knowledge Transfer Academy – to assist companies understand and implement new manufacturing technologies and techniques.

There were still plenty of development opportunities on the AMP.

Reference was made to the strategic location of the AMP with access to the M1, the Humber ports and Liverpool. It was also explained that special arrangements had been made with the Highways Agency and highway engineers to enable large products to leave the site via the Parkway.

Challenges facing the AMP:-

- How to maintain the vision and keep up the momentum
- How to sustain the development of the AMP
- Current economic climate
- Abolition of the RDA's and ending of Yorkshire Forward funding in March 2012
- Future of the AMP Technology Centre and the joint Rotherham/Sheffield Investment Team

Members of the Panel raised the following issues:-

How many jobs had been created and filled by local people at the site?

- it was explained that about 500 people worked on site but it was difficult to know how many were local. The majority of people were located regionally but some of the more highly qualified were world-wide. Others were students from the University working as part of their studies. There were plans to increase this with the development of the Knowledge Transfer Academy.

How would the Government's plans for the RDA's assets affect the future of the park?

- this was a crucial year for the park. Future development may well focus on supply chain opportunities for companies in the region e.g. around offshore wind power research and the civil nuclear engineering sector.

Why did there appear to be a large amount of down time on machines in the research centre?

- it was explained that as much of the work was developmental and research based it was unlikely that machines etc would be working constantly. Companies in Yorkshire could access the machines and techniques to see if they were applicable to their processes and product. The park was not purely commercial or based on outputs. It was concerned with knowledge which was saleable, or made available through licence, world wide.

How much funding had come from Yorkshire Forward?

- it was explained that the Yorkshire Forward had a joint venture with UK Coal.

What would replace the RDA's? What would be the role of the Sheffield City Region Local Economic Partnership?

- It was explained that the LEP was still formative and currently had no statutory authority and little in terms of funding.

How could more young people be encouraged to train, acquire skills and qualify?

- it was envisioned that the AMP would become a world centre of excellence for apprenticeships and training and to this end continued to work with the University and RCAT.

The Panel was of the view that the Government needed to be made aware of the profile of some of the companies based at the AMP and the success and importance of the AMP for Rotherham, the region, nationally and internationally.

Resolved:- (1) That representations be made to Government re: the importance of continuing to support and develop the AMP.

(2) That the officers be thanked for their informative update.

109. DECEMBER REVENUE BUDGET MONITORING

Consideration was given to a report, presented by the Finance Manager, detailing the performance against the revenue budget for the Environment and Development Services Directorate as at the end of December 2010 and to providing a forecast outturn for the whole of the 2010/11 financial year.

An explanation was given of the reasons for the current projected overspend.

Key pressures were identified in:-

- Office Accommodation
- Land and Property Bank
- Streetpride – as a result of the severe winter weather prior to Christmas 2010. It was noted that the full draw down from the Winter Maintenance Reserve would be required

It was also pointed out that any subsequent spell of cold weather could incur further costs and there may be costs incurred in follow-up services affected by the weather e.g. waste collection.

Resolved:- That the current forecasted year end outturn position (an overspend of £101,000) for the Environment & Development Services Directorate based on expenditure and income as at December 2010 and forecast expenditure and income to 31st March 2011 be noted.

110. MINUTES OF THE PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE

Consideration was given to the minutes of meetings of the Performance and Scrutiny Overview Committee held as follows:-

- 14th January, 2011
- 28th January, 2011

Resolved:- That the contents of the minutes be noted.

111. MINUTES OF MEETINGS OF THE CABINET MEMBER FOR TOWN CENTRES

Consideration was given to the minutes of meetings of the Cabinet Member for Town Centres held as follows:-

- 10th January, 2011
- 24th January, 2011

Resolved:- That the content of the minutes be noted.

112. MINUTES OF MEETINGS OF THE CABINET MEMBER FOR REGENERATION AND ENVIRONMENT

Consideration was given to the minutes of meetings of the Cabinet Member for Regeneration and Environment held as follows:-

- 10th January, 2011
- 24th January, 2011

Resolved:- That the contents of the minutes be noted.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Regeneration Scrutiny Panel
2.	Date:	23 March 2011
3.	Title:	Pedestrian crossing assessment method and costs
4.	Directorate:	Environment & Development Services

5. Summary

To inform Members of the method of assessing requests for controlled pedestrian crossings, the types of crossing available, and the costs involved in the installation of a crossing.

6. Recommendations

The Scrutiny panel is asked to note the contents of this report.

7. Proposals and Details

Assessment of crossing requests

The Council has a policy, based on current national guidance produced by the Department for Transport, of only providing controlled pedestrian crossing facilities when the value of vehicle (V) and pedestrian (P) flows multiplied together (using the formula $PV^2/10^8$ and adjusted for certain factors) exceeds 1.0. In order to consider requests where the criteria is almost met the Cabinet Member for Regeneration and Environment will make a decision on each case where this value is between 0.85 and 1.0.

The first stage in the assessment of a request for a controlled pedestrian crossing is to do a pedestrian and vehicle survey. This survey is done for the 12 hour period from 07:00 to 19:00 and covers 50m either side of the site where the crossing has been requested. This survey is then used as the basis for the detailed assessment.

For each of the twelve hours of the survey the number of pedestrians crossing (P) is multiplied by the square of the traffic flow (V) to give the unmodified PV^2 value. This is then multiplied by the site specific adjustment factors to give the modified PV^2 value. Adjustment factors are used to take into account the proportion of elderly, blind/partially sighted and mobility impaired pedestrians, the proportion of unaccompanied children, the proportion of pedestrians with prams and pushchairs, the carriageway width, the time pedestrians spend waiting to cross and crossing the road, vehicle speed and any improvement in accessibility as a result of providing the crossing.

Adjustments to the PV^2 calculation are made as follows:

- percentage of pedestrians who are elderly, blind or mobility impaired (E) – if less or equal to 15% use a factor of 1, if more than 15%, use percentage plus 100 all divided by 115 – i.e. $(100 + E)/115$;
- percentage of pedestrians who are unaccompanied children (C) – if less or equal to 15% use a factor of 1, if more than 15%, use percentage plus 100 all divided by 115 – i.e. $(100 + C)/115$;
- percentage of pedestrians with prams and pushchairs (B) – if less or equal to 5% use a factor of 1, if more than 5%, use double the percentage over 5% plus 95 all divided by 105 – i.e. $(95 + 2B)/105$;
- width of road (W) – if less or equal to 7.3 metres use a factor of 1, if more than 7.3 metres use width divided by 7.3. If road is already divided use half the total width;
- time spent crossing the road (T) – if average of whole observed sample is less or equal to 20 seconds use a factor of 1, if 20 to 40 seconds use a factor of 1.2, if 40 to 60 seconds use 1.4, and if over 60 seconds use 1.6;
- vehicle speed (S) – if 85th percentile under 30 mph use 1, if 30 to 40 mph use 1.1 and if over 40 mph use 1.4;
- where a crossing would be located on a road that divides a community or is outside a school, clinic, community centre, home for the elderly or a busy shopping centre a modification factor of 1.1 should be used. Where there are two of these facilities a factor of 1.25 should be used and where three or more exist a factor of 1.4 should be used.

- In order to take account of community demand a modification factor of 1.1 should be applied where there are three or more requests for a crossing and where a petition has been received a factor of 1.2 should be applied.
- Improving access to bus services – if the crossing would improve access to public transport a modification factor of 1.1 should be applied.
- Number of heavy goods vehicles – larger vehicles can be intimidating to pedestrians and can make it harder to cross the road. If the percentage of HGVs as a percentage of total traffic volume is between 2% and 5% a modification factor of 1.1 should be used, between 5% and 10% a factor of 1.2 should be applied and above 10% 1.3 should be used.

The average of the four highest of these twelve modified PV^2 values is then used as the measure of whether a crossing should be provided or not. This calculation is done by inputting the survey details into a spreadsheet which automatically calculates the modified PV^2 values and the average of the four highest values.

This method of assessing pedestrian crossing requests was approved by the former Cabinet Member for Economic Regeneration and Development Services in February 2006 (minute No. 182 refers), with modifications to the method being approved by the former Cabinet Member for Economic Development, Planning and Transportation in March 2010 (minute No. G140 refers).

Choice of type of crossing

The type of crossing facility that will be provided when PV^2 exceeds 0.85 will depend on the speed and volume of traffic. Where vehicle flows are no more than moderate and 85th percentile speeds do not exceed 35 mph then a zebra crossing may be suitable. In other cases a signal controlled crossing should be provided.

The number of blind, partially sighted and mobility impaired pedestrians crossing at a particular location will also affect the choice of crossing as zebra crossings are unlikely to be suitable to meet the crossing needs of these people.

In cases where the PV^2 value does not exceed 0.85 but is greater than 0.2 then a pedestrian refuge may be provided assuming that site characteristics allow this.

In addition to the above, the provision of a pedestrian crossing will be considered as an accident remedial measure at locations with a concentration of pedestrian accidents.

Priority list and programme of implementation

All requests for pedestrian crossings, which meet the assessment criteria, are ranked in order of priority. Schemes are ranked by multiplying their PV^2 value by the typical cost of that type of crossing divided by the budget cost estimate for the specific scheme. An annual programme of implementation is produced based on this list and the amount of funding available. A typical programme would be to construct up to one zebra and one Puffin/Pelican crossing. The current priority list is attached as Appendix A.

Cost of installing pedestrian crossings

Pedestrian crossings along with other highway improvement works are currently priced in accordance with the G100 Strategic Partner for Civil Engineering Schemes contract. This contract was won, following a competitive tendering exercise, by Ringway. As part of the contract Ringway had to form an alliance with Rotherham's in-house delivery team who also work to the tendered rates. The contract award was assessed on the basis of price forming 70% of the score and quality 30%. Ringway were successful on both parts and were approximately 10% lower on the price element of the evaluation model used compared with the other four contractors that submitted bids.

It should be noted however that the exact cost of a new crossing depends very much on its location; for example a controlled crossing on a classified dual carriageway road may cost in the region of £250,000 and a zebra crossing on an unclassified single carriageway road may cost around £35,000.

Consultation with the public and crossing users

It is not normal practice to consult members of the public and potential crossing users, in locations where crossings have been requested, before an assessment of need has been made. To do so could potentially result in artificially high survey results being obtained if members of the public knew when a crossing survey was to be carried out.

However, once the need for a crossing has been determined and included in the annual implementation programme consultations are carried out with adjacent residents, ward councillors, parish councils, the emergency services and South Yorkshire Passenger Transport Executive.

8. Finance

Limited funding is available from the Local Transport Plan Integrated Transport Capital Programme for the provision of pedestrian crossings.

9. Risks and Uncertainties

A pedestrian crossing may meet the criteria for inclusion on the priority list but the lack of funding and/or site constraints may mean that the crossing does not get constructed.

10. Policy and Performance Agenda Implications

The provision of controlled pedestrian crossings is in line with the Council's themes of Alive, Safe and Achieving and the objectives set out in the South Yorkshire Local Transport Plan, for improving road safety, accessibility and social inclusion.

11. Background Papers and Consultation

Local Transport Plan
South Yorkshire Road Safety and Casualty Reduction Strategy

Dept for Transport Local Transport Note 1/95 – The Assessment of Pedestrian Crossings

Contact Name : Stuart Savage, Senior Engineer, ext 22969
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Appendix A - Controlled pedestrian crossing priority list

Road name	Ave of highest four PV2 Values
A629 Upper Wortley Road outside Thorpe Hesley J&I school	3.47
Herringthorpe Valley Road (north arm) at Stag roundabout	2.45
Taylors Lane, Parkgate	1.23
A631 Bawtry Road at Canklow roundabout	0.95

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Regeneration Scrutiny Panel
2.	Date:	23rd March 2011
3.	Title:	Road Safety E.T.P. update – All Wards
4.	Directorate:	Environment & Development Services

5. Summary

To inform members of the Panel of the work undertaken by the Road Safety ETP staff between May 2010 and January 2011

6. Recommendations

That the contents of the report be noted.

7. Proposals and Details

We are continuing to establish strong links with other agencies and partners in order to coordinate and extend road safety education throughout the Borough.

Education

Schools

We have provided:

- Talks and demonstrations of crossing roads using miniature equipment for infant children and playgroup children at Harthill, High Greave, Maltby St Mary's, Laughton J&I, Rawmarsh St Joseph's, Coleridge, Anston Hillcrest, Sitwell, Whiston Worrygoose, Brampton Cortonwood schools. The Arnold Centre, Rockingham Childrens' Centre and Ravenfield, Anston Hillcrest, Granby House, Rother Valley College, Grange Kindergarten, Mommas, Wath Toddletime playgroups and Greasbrough rising 5s, .
- Road safety assemblies at Anston Greenlands on playing safely outside, Anston Brook and Brampton Ellis Infants, on general crossing procedures, and Dinnington St Joseph's, Thrybergh St Gerard's, Dalton Foljambe, Aston Lodge, Thurcroft Junior, Thrybergh Fullerton and Anston Greenlands on crossing safely and being seen.
- A special assembly for pupils at Listerdale primary on how to cross safely using a puffin crossing, following the upgrading of their local crossing from a pelican to a puffin.
- A talk on cycling safely for pupils at Wath Victoria School.
- Assistance with topic work, including an interactive talk on crossing roads safely, a traffic counting exercise and follow up work with infant children at Whiston Worrygoose School.
- "Starting school" leaflets for parents of children starting school in September.
- Posters and sticker for all primary schools to identify whether or not they have had accident free months.
- A scenario at the Crucial Crew event held at the Magna Centre for approximately 3000 year 6 school children. The interactive scenario involved crossing safely using a puffin crossing and highlighted the distance needed for a vehicle to stop in an emergency. A similar scenario was also provided for several groups of special needs students.
- Road safety input into a safety day held at the Willows and the Abbey special schools.
- An interactive talk for children attending the Bethesda Church after school club.
- Help and advice for all new Junior Road Safety Officers in schools. To date 50 schools have elected to take part in the initiative and others are likely to become involved in the New Year. Prizes for competitions organised by the children are regularly provided by the road safety section.
- Materials to assist with topic work at Thurcroft Junior and Brampton Cortonwood Schools.

- “Choices”, an interactive play for all the year7 students at Dinnington Comp.
- “Jackie’s story” a true story of the life changing injuries suffered by a young woman through the actions of a drink driver for students at Dearne Valley College, RCAT and Winterhill School(COPE group).
- Road safety information and assistance at the freshers fairs at RCAT, and Rother Valley Colleges.
- Road safety input at the safety day held at Thomas Rotherham College.
- A scenario, as part of the “Prison me, no way” package run by the Prison Service and SY Police at Winterhill School.
- “Who’s to blame”, a multi agency package covering the consequences of an accident, culminating in a court room scenario. This was provided for the students at Maltby Academy.
- Input at the “on four wheels” project for four groups of students attending the Treeton Centre.
- Assemblies primarily for year 7 students, at Oakwood, St Bernard’s Wales and Wath based on safe crossing procedures and the dangers associated with using mobile phones, mp3 players and other devices when crossing roads.
- A two hour road safety talk for students at Thrybergh Comp and a group of Youth Offenders.
- An interactive talk about issues relating to motorcycling for young people attending the Maltby Lynx Centre.
- A talk on driver and passenger safety for a group of young people at Maltby Leisure Centre.
- “Sporting Chance”, a production sponsored by the South Yorkshire Safer Roads Partnership and aimed at year 8 students. The production covers distractions and shows the consequences of using a mobile phone whilst crossing a road. It was provided for 4 Comps.
- “Too much punch for Judy”, a production based on the true story of a young woman driver who killed her sister through drinking and driving, for year 10 to13 students in 9 schools/colleges.
- “Dummy Run” a play aimed at year 7 students and covering issues faced by young people when crossing roads. Sponsored by the South Yorkshire Safer Roads Partnership, the play was provided at 4 Comps.
- A scenario based on crossing safely using a puffin crossing and the assessment of vehicle stopping distances at the crucial crew event for approximately 100 adults aged 50+.
- Talks on carrying children safely in cars for parents at, Thorpe Hesley Childrens Centre and Thrybergh Rainbow Centre.
- A powerpoint presentation highlighting some of the work undertaken by the road safety staff, for members of the Wentworth South Area Assembly.

Training

We have provided:

- Pedestrian training for two large groups of parents and children at High Greave Infant School.
- Information and pedestrian training for parents and children attending Rawmarsh and Aughton Childrens' Centres.
- Pedestrian training for year 4 pupils at Dinnington Primary and Dinnington St Josephs schools.
- Walking bus training for staff at Broom Valley Primary School.

Publicity

We have provided:

- Assistance with the production and distribution of S.Y campaign materials aimed at young drivers, drink drivers, motorcyclists and pedestrians.
- Banners to schools bearing various messages discouraging parents from parking on school keep clear markings.

Partnership working

We:

- Continue to meet regularly with Road Safety Officers from all authorities within the Yorkshire and Humber region to promote ETP on a regional basis
- Continue to work with the other 3 South Yorkshire Authorities and the emergency services to promote road safety on a local basis.
- Continue to administer and assist with the provision of "Drive for Life" presentations for young people at various locations in Rotherham. The scheme is South Yorkshire based and sponsored by the South Yorkshire Safer Roads Partnership until 31 March 2011. Future sponsorship will be decided following the results of evaluation conducted by "Brainbox", an independent research company.
- Have worked in conjunction with Doncaster MBC to update and relaunch an advertising campaign aimed at 11-13 year old pedestrians primarily along the A633 and A630 routes.
- Provided assistance at the "Riding for Life" initiative aimed at motorcyclists and launched in Doncaster.
- Assisted SY police with a safety event at Woodall services.
- Provided a scenario aimed at young drivers, at the "Welcome to our world" event, co-ordinated by the Fire and Rescue service and the Health Authority and held at Beaver Hill fire training centre. Students from around S Yorkshire attended and were shown what happens to casualties following a road traffic collision.
- Assisted at the "Bikesafe" motorcycling event organised by SY Police and held at the Motorpoint Arena, Sheffield with the support of the South Yorkshire Safer Roads Partnership.
- Worked with SY Police, PCSO's and children from Swinton Fitzwilliam, Wentworth, Brampton Ellis Junior schools and Swinton and Wath Comps on a project to educate drivers about driving slowly near schools. The smiley SID speed indicator was used to show drivers the speed at which they were travelling and those who broke the limit were stopped and requested to slow down by the children.

- Support the “Learn safe drive safe” South Yorkshire training initiative that enables driving instructors to promote road safety to pupils during lessons.
- Provided child car seat information displays and leaflets for special safety days held at the local Mothercare store in Parkgate.
- Provided displays and advice on carrying children safely in the car at special anti natal safety sessions organised by Health authority staff and held at Wath Victoria Centre, Cortonwood Centre, Kimberworth Childrens’Centre, Wath Clinic, Brookfield Centre and Dinnington Centre.

Future events

- Materials in support of a project aimed at elderly pedestrians on the A631 corridor have been devised. It is intended to launch the materials in March 2011.
- Road safety presentations on safer riding and driving techniques for students learning trades at RCAT.
- Further Drive for Life presentations in Schools and Colleges.

8. Finance

The revenue budget funds staff and an allocation of approximately £27,000 for resources to support ongoing work. Due to recent cuts the allocation has been reduced to £17,000.

9. Risks and Uncertainties

There is a risk that any further budget reductions could affect the type and amount of work carried out which in turn could affect our ability to contribute towards the achievement of casualty reduction targets. Sandra Crofts, Road Safety Officer has taken voluntary severance/early retirement and this will also impact on delivery.

10. Policy and Performance Agenda Implications

The proposals are in line with the Council’s themes of Alive, Safe and Achieving and the objectives set out in the South Yorkshire Local Transport Plan, for improving road safety, accessibility and social inclusion.

11. Background Papers and Consultation

Local Transport Plan
South Yorkshire Road Safety and Casualty Reduction Strategy

Contact Name : Stuart Savage, Senior Engineer, ext 22969
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ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Regeneration Scrutiny Panel
2.	Date:	23 March 2011
3.	Title:	Environment & Development Services Performance Report 3rd Quarter 2010 – 2011
4.	Directorate:	Environment & Development Services

5. Summary

This report is concerned with the Environment & Development Services (EDS) performance and related issues during the 3rd quarter of 2010-11. Topics covered include:

- EDS performance against Corporate Plan themes and related key indicators
- General performance management and reporting issues
- Equalities Monitoring
- Risk Management

6. Recommendations

That the Scrutiny Panel considers and notes the content of this report.

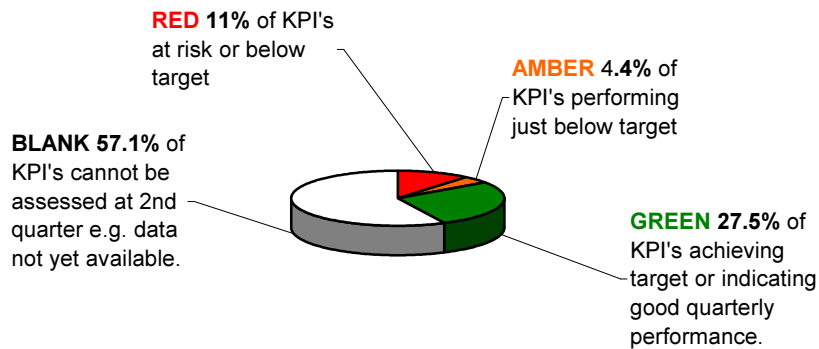
7. Proposals and Details

EDS performance against Corporate Plan Themes and Related Key Performance Indicators

- 7.1 EDS performance against Corporate Plan priorities is currently assessed using a set of 91 performance indicators. The performance indicator set includes a combination of former statutory national indicators (NI's), Best Value Performance Indicators (BVPI's) and a number of local indicators (LPI's). These are detailed in Appendix 1 sorted by service area under the related Corporate Plan priorities.
- 7.2 Each indicator listed in Appendix 1 is assigned a Red/Amber/Green (RAG) rating depending on current performance as follows:
- Red - Poor performance which is below target
 - Amber - Experiencing some problems but performing only slightly below target
 - Green - Achieving or likely to achieve target
- 7.3 A large number of current EDS performance indicators are measured using data which is collected and reported annually and in some cases following the end of the

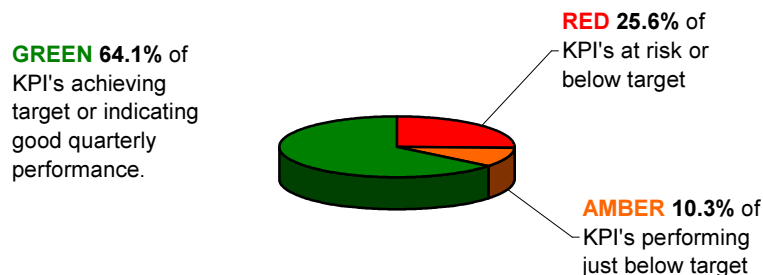
financial year. A RAG assessment is not possible against these indicators until the data is available. In all such cases 'N/A' (Not Applicable) is inserted into the 'Target' and 'Rating' columns. At the close of the third quarter 52 (57%) of indicators fell into this category. This report is therefore focused on the 39 (43%) of indicators which EDS is able to report at the close of the third quarter. The position at the close of the third quarter is illustrated in Graph 1 below.

Graph 1. EDS Key Performance Indicators. Position at 3rd Quarter 2010/11 - All Indicators



7.4 Performance against the 39 indicators which can be reported is summarised in Graph 2 below. At the close of the 3rd quarter 64.1% of reportable indicators were assessed as performing in the Green Zone (i.e. either achieving or likely to achieve target), 10.3% in the Amber Zone (experiencing some problems but performing only slightly below target) and 25.6% performing in the Red Zone (i.e. Identified as not achieving target or at risk of not doing so).

Graph 2. EDS Key Performance Indicators. Position at 3rd Quarter 2010/11 - Indicators that may be reported



7.5 The following tables summarise the analysis presented in Graph 2. The indicators and related issues are presented under the relevant Corporate Plan themes. The

tables use the RAG analysis to highlight good performance as well as poor or at risk performance.

Theme: Making Sure no Community is Left Behind

Red Zone	
NI 154 Net Additional Homes Provided	The projected year end position of 505 net additional homes is below the target of 600. The figures continue to be low despite the large amount of available land planning permission due to the depressed housing market.
Amber Zone	
BVPI 156 Buildings Accessible to People with a Disability	This indicator is currently reporting a projected outturn of 88.81% against a target of 90%. There is no further funding available for Disability Discrimination Act works. The outturn is, however, just 1.39% below target.
Green Zone	
BVPI 165 Pedestrian Crossings with facilities for Disabled People	This indicator measures the % of local pedestrian crossings with facilities for disabled people. The score of 100% will be retained as all existing crossings conform to guidance issued by the Department of Transport and these are embedded into the design of new crossings.

Theme: Ensuring Quality Education for all; ensuring people have opportunities to improve skills, learn and get a job.

Red Zone	
NI 171 New Business Registration (Former LAA target)	Measures the number of new business registrations per 10,000 population based on VAT registrations and PAYE. Data released in December 2010 showed Rotherham performance at 34.9 per 10,000 population which is below the target of 38.2. This is an outcome of the current recession.
LPI 32 Vacancy rate on primary shopping streets of Rotherham Town centre only premises (number of vacant units)	Annual measure from town centre survey carried out Sep/Oct each year. The 2010 survey was completed early to link with new town centre study being undertaken. The survey showed no change over the 17.8% reported in 2009 as difficult trading conditions persist. It is hoped that the Vitality Grant scheme, which started in 2009 and has already supported 13 new businesses in the town centre will have an impact but this indicator is unlikely to meet the year end target.
Green Zone	
NI 166 Average Earnings of Employees in the Area	Data released in December 2010 showed Rotherham performing at £469.3 which is above the target of £447. This is a good result but it is stressed that due to the sample sizes used survey results can fluctuate.

Theme: Helping to create safe and healthy communities

Red Zone	
NI 9 Use of Public Libraries	This indicator is measured via the Sport England / MORI Active People telephone survey of a sample of 500 residents in each Local Authority Area. The survey results published in October 2010 indicate that 6% fewer Rotherham residents are using public libraries than in 2009. This decline is outside the confidence interval of +/- 4% and is therefore 'statistically significant', i.e. indicating a real decline. This survey result though causing concern is based on a sample of just 500 residents selected at random. The Library Service' own data indicates a mixed picture with certain local libraries indicating increased usage particularly where there has been investment.
NI 11 Engagement in the Arts	This indicator is also measured via the Sport England / MORI Active People Survey. Previous Active People Surveys reported in 2008 and 2009 suggested that (a) in Rotherham levels of engagement in the arts are relatively low and (b) % changes reported were not statistically significant (i.e. not outside the confidence interval of +/- 4%) suggesting that levels of engagement are static. This trend of static engagement has continued into 2010 with the -2% change over 2009 remaining within the confidence interval. It should be noted that this national indicator is a measure of lifestyle choice rather than Council Service delivery. Research suggests a correlation between active engagement in the arts and local levels of deprivation with the more deprived boroughs tending to score lower than the more affluent.
Green Zone	
NI 8 Adult Participation in Sport	This indicator is measured via the Sport England / MORI Active People telephone survey of a sample of residents in all Local Authority Areas. Active People is a rolling survey which completes its annual cycle each October and reports its findings in December. Previous Active People Surveys reported in 2006, 2008 and 2009 suggested that (a) in Rotherham levels of participation in sport and active recreation at 3 * 30 minutes per week are relatively low and (b) despite the % increase reported between 2006 and 2010 (from 19% to 21%) the reported changes are not statistically significant (i.e. outside the confidence interval of +/- 3%) suggesting that participation levels are static. Comparative analysis suggests a link between local levels of participation and social and demographic characteristics, in particular levels of deprivation.
NI 57 the % of 5 – 15 year olds doing at least 2 hours Curriculum Time Physical Education per week.	Performance data published in October was based on the results of the schools survey completed during May and June of this year. Rotherham's score of 93% exceeded the Local Area Agreement target of 88% and place the borough amongst the top 25% in England.
LPI 23 Health & Safety – Fatal and major Incidents	Currently on target to achieve a 10% reduction
LPI 24 Inform the HSE of reportable injuries and dangerous occurrences within 10 working days	This indicator is currently achieving its target of 100%.

Theme: Improving the environment

Red Zone	
BV 200b Plan Making Milestones	The Local Development Scheme is still being written. The Regional Spatial Strategy has been scrapped.
LPI 88 Waste Management: Missed Collections	This indicator measures the number of collections of household waste missed per 100,000. Performance since April has missed the target of a maximum of 21 missed per quarter. Numbers missed were 49 in the 1 st quarter, 37 in the second and 31 in the 3 rd indicating recovery. Current issues with this indicator are attributed to new fleet procurement and implementation problems.
LPI 10 Winter Maintenance Routes Gritted within the Allocated time	<p>Reduction in target times being met as a result of the number of new drivers this year who are less familiar with the routes and additional travel times following the relocation to Hellaby.</p> <p>This was due to a temporary problem that will not reoccur as the former routes were designed for operation from Greasbrough Road where the service was operating from at the start of the winter season. When the operation switched to Hellaby it was not practicable to change the routes in-season as this would have required all 40 drivers to be retrained to learn the new routes at a time when severe winter weather required that the network be treated several times a day.</p>
NI 169 Condition of Non Principal Roads (former LAA target)	Annual survey results received during the 3 rd quarter recorded an increase of deterioration as a result of the winter damage of 2009 into 2010.
LPI 34 All Footways Condition: % of footway network needing major repairs	It is expected that footways may deteriorate more anticipated due to the onus for maintenance being directed towards frost damage on roads. The severe weather will also accelerated deterioration of the footway network.
Amber Zone	
BV87 Municipal Waste Disposal Costs	Current available figures suggest that 3 rd quarter performance will be worse than both the control target (£52.93) and the 3 rd quarter last year (£48.45). The historical comparison does not take account of the continued annual rise of landfill tax (increases annually by £8 per tonne) or inflation. Projected outturn is forecast to just miss the year-end target.
LPI 12 Damage to Roads and Pavements – the % of reported dangerous defects (e.g. potholes) in roads and footways that have been repaired within 24 hours.	This PI has been detrimentally affected by a large number of potholes following the excessive Winter weather towards the end of the third quarter. Monitoring is still in place to ensure response times return to normal levels.
NI 192 Percentage of Household Waste Sent for Reuse, recycling and composting	3 rd quarter performance is better than the control target (43.97%). Kerbside paper tonnage is higher than forecast. Blue box and HWRC tonnages are lower than forecast (HWRC figures only available up to November). Kerbside green waste collection tonnage is lower than forecast, but no green waste collections took place in December due to the need to concentrate on domestic residual waste collections following the adverse weather that month. If the Sterecycle biomass output is included in the recycling performance, this indicator would be at 55.19% for the 3 rd quarter. Projected outturn is forecast to just miss the year-end target.

Green Zone	
Streetpride Indicators for: <ul style="list-style-type: none"> • Street lighting faults (BV 215, LPI 6) • Abandoned vehicles • Blocked gullies (LPI 21) • Fly tip removal (LPI 5) • Accessible footpaths and rights of way (BV 178) • Highway Inspections (LPI 11) 	A significant number of Streetpride indicators measured on a quarterly basis are currently performing at or above target. There are currently too many examples of positive performance to list this exceptions report. Details are set out in Appendix 1 under 'Improving the Environment'.
NI 157 Planning Application Determination Times	The service is currently meeting targets across the categories of Major, Minor and Other.
BV 204 Planning Appeals	Measures the number of planning appeal decisions allowed against the authority as a % of all planning appeals. Cumulative performance for the year is running at 25.81% which is within target.
BV 86 Cost of Household Waste Collection	3rd. quarter performance is better than both control target (£46.55) and quarter 3 last year (£50.47). Projected outturn is forecast to improve upon the year-end target
NI 191 Residual Household Waste per Household	3rd. quarter performance is better than both the control target (442) and quarter 3 last year (441). Residual household waste is 1,120 tonnes lower than quarter 3 last year. The Environment Agency have still not yet reached their decision as to whether the biomass output from the Sterecycle process can count as being recycled & therefore this material has, currently, to be counted as residual waste. If this material is deemed acceptable for recycling, then the 3rd. quarter figure would be 343. Projected outturn is forecast to achieve the year-end target.
NI 193 percentage of Municipal Waste Landfilled	Figure is an estimate. 3rd. quarter performance is better than both control target (32.97%) and quarter 3 last year (26.15%). Landfilled municipal waste is 8% lower than the same period last year. As well as the waste being recycled and composted, a large amount of residual waste is being diverted away from landfill as part of the interim waste treatment and disposal contract both through the autoclave facility at Sterecycle & through the Sheffield energy recovery facility. We are still waiting for the Environment Agency's acceptance that "Sterefibre" can be used for landfill restoration (this would then count as recycling). If "Sterefibre" cannot, ultimately, be claimed as recycling then this material may have to be landfilled, in which case this indicator would suffer dramatically. Projected outturn is forecast to improve upon the year-end target.

Comparative Performance and Benchmarking

7.6 Under the former statutory performance frameworks (e.g. Best Value, CPA, CAA) the Audit Commission published annual data sets which enabled local authorities to compare and benchmark their performance against specific performance indicators. With the demise of national performance frameworks this data is increasingly out of date or incomplete. The most recent data for the former statutory Best Value Performance Indicators, for example, was concerned with 2007/08. Comparative performance data for the more recent CAA National Indicators (NI's) is available

from the Audit Commission 'One Place' website but this was never completed for all indicators and will not be updated.

EDS performance reports for the remainder of 2010 / 2011 will therefore omit detailed benchmarking data which is now out of date. In its place is inserted the following general summary to highlight areas of comparatively strong and poor performance during the last three years with the caveat that the analysis is based on increasingly out of date and incomplete data.

Performance Comparison between RMBC and all other English local authorities		
RMBC Comparatively Good Performance	RMBC Comparatively Average / Median Performance	RMBC Comparatively Weaker Performance
Reducing road accidents	Condition of principal and non principal roads	Adult Participation in Sport
Determination of planning applications	Traffic congestion and Journey times	Usage of libraries and engagement in the arts
Disabled access to buildings	Street cleanliness – litter	Levels of employment, earnings and benefits claimants
Street cleanliness - graffiti and fly posting	Planning appeals	Number of incapacity benefit claimants
Waste management		VAT registered businesses showing growth
Rectification of street lighting faults		New homes on previously developed land
Public transportation: Access and usage		Street Cleanliness – fly tipping
Abandoned vehicles		Street Cleanliness – detritus

7.7 General Performance Management Issues

The Localism Bill and the Single List of Data

The Localism Bill was published on December 13th 2010 and sets out the Coalition Government's key legislative agenda for local government. The Bill seeks to establish a shift in the relationships between central and local government and local communities. A key element of the bill is the absence of any single performance framework for local authorities but in its place a raft of measures which seek to empower communities and enable local solutions to local issues. Prior to the first reading of the Bill the Government had already announced the abolition of the statutory National Indicator (NI) set as of part of the 'Localism' agenda and as part of an emphasis on reducing the burden of data collection. In its place the Government is currently compiling a single list of data requirements which Government must collect from local authorities to inform decision making, meet international obligations or enable greater accountability and transparency. A Draft Single List published on 23 December 2010 was the subject of a consultation concluding on 4th February 2011. The consultation sought to answer the following three key questions:

- How great and what kind of burden will the request for this data place on the authority?
- Do any of the items requested duplicate requests made elsewhere?
- How are the datasets used by local government, and how useful is it to other groups (e.g. the general public or voluntary and community organisations)

The final Single List will be published by central government prior to 31st of March and will go 'live' from 1st April.

The Single List of Data and Environmental and Development Services (EDS)

The Consultation Draft of the Single List includes 28 EDS related subject areas with a total of 103 measures between them. An edited version of the list limited to EDS items only is included as Appendix 2 to this report.

The Single List includes a small number of proposed new EDS related data items linked to the 'Localism' agenda (e.g. 'Number of People Involved in the Development of Neighbourhood Plans') but it predominantly comprises of data which is already submitted to central Government (e.g. Development Control and Land Use statistics). The extent to which the list represents a reduced burden in data collection is therefore questionable. The key area of reduced burden is the removal of requirements for target setting and close performance management of national indicators and Local Area Agreements. However, local authorities will need to remain mindful of good information management practice and data quality as the Single Data Set will be a key element in accountability and transparency arrangements established by the Localism Bill.

Local Performance Management and Monitoring

A key priority for EDS services for the forthcoming 2011/12 performance year is to determine arrangements for performance planning and management in response to emerging developments and proposed legislation. Key elements in this process will be:

- Initiate the 2011-2014 Service Planning process ensuring Directorate and Departmental objectives are based around the new Corporate Plan priorities
- Identify gaps and develop necessary measures to performance manage EDS contribution to the Corporate Plan
- Review performance measures and indicators, including corporate and member perspective, and link these into the Corporate Plan with localised targets

The outcomes of this work and implications for performance management and reporting will be communicated in future reports.

Equalities Monitoring

- 7.11 Equalities monitoring is a statutory requirement and is a key source of data for monitoring employee profiles, performance against equalities policies and equality in service delivery. Appendix 3 summarises equalities monitoring data collected by EDS Services during the 3rd quarter with reference to any key findings.

Risk Management

- 7.12 Analysis of current high priority 'Red' risks is included with this report as Appendix 4.

8. Finance

- 8.1 Performance management is linked to financial planning and budgets as set out in the Corporate Service Planning Framework. .

9. Risk and Uncertainties

- 9.1 Performance Management is a key driver in the effective delivery and provision of services and is a key element in the consideration and identification of risk.

10 Policy and Performance Agenda Implications

- 10.1 This report is aligned to Council priorities as set out in the Corporate Plan and associated documents

11. Background Papers and Consultation

RMBC Revised Corporate Plan

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Corporate Plan Theme: Making sure no community is left behind

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments	
Asset Management															
BV156	Buildings Accessible to People with a Disability	Stuart Carr	The Percentage of Authority buildings open to the public in which all public areas are suitable for, and accessible to, disabled people.	86.00%	88.61%	88.61%	88.61%	N/A	88.61%	90.00%	88.61%	N	A	All surveys to buildings which are accessible to the public have been carried out. There is no further funding available for DDA works. The projected outturn is , however, between just 1.39% below target and is therefore assessed as Amber.	
Planning and Regeneration															
NI 153	Working age people claiming out of work benefits in the worst performing neighbourhoods (Former LAA Target)	Simeon Leach Neil Rainsforth	This indicator measures the progress on reducing concentrations of worklessness within the most deprived neighbourhoods (measured in small geographic units called Super Output Areas (SOA's)	30.00%	30.90%	31.50%	31.70%	N/A	N/A	30.00%	N/A	N/A	N/A	Same measure as NI 152 (see below) but for most deprived SOAs. Rise of 0.2% on last quarter (DWP benefit data for year to February 2010). Rises in jobless claimants due to recession / rising unemployment will affect performance on this indicator as per NI152. 2010/11 target of 30.0% is challenging and currently above the target of 30.00% (note: figures at or below 30% indicate on target performance). This Indicator has been the subject of a performance clinic, it is also no longer going to receive LAA reward monies should it be successfully achieved. [NB Slight revisions to figures due to change in working age definition]	
NI 154	Net additional homes provided (Former LAA target)	Nick Ward Andy Duncan	The number of new homes built, taking into account homes lost through demolitions.		149	122	108	N/A	379	600	505	N	R	Please note: The figures for the first two quarters have been revised due to revised demolition figures. The figures continue to be low, despite the large amount of land with planning permission available, due to the depressed housing market.	
NI 159	Supply of ready to develop housing sites	Andy Duncan Nick ward	Planning Policy Statement 3 requires LPA's to maintain a 5 year supply of deliverable sites for housing through their LDF. Requirement to monitor through the Annual Monitoring Reports (AMR).	91.22%	147.17%	148.99%	158.37%	N/A	158.37%	100%	158%	N/A	N/A	The figure that the percentage is calculated against has changed twice during the reporting period. The figure for the five year housing land requirement, against which the actual supply of land is compared, was derived from the Regional Spatial Strategy which was revoked on 7th July. Once the RSS was revoked there was no figure available to calculate the five year requirement until Cabinet agreed an interim housing requirement of 750 per annum on 8th September (Due to continued legal proceedings the status of the RSS is still in doubt, the figure of 750 pa will be used for comparison until we have certainty on this issue). The percentages shown have been derived from this new figure for the sake of simplicity. Please note that the figure is an estimate, based on the Strategic Housing Land Availability Assessment (SHLAA) published early 2009, the latest SHLAA will be completed later this year, at which time the figure may fall considerably as current market conditions effect deliverability. The production of the SHLAA is a pre-requisite to servicing this indicator and the production of the LDF. The production of the LDF and the SHLAA are interdependent and it is important that both are adequately resourced.	
NI 173	People falling out of work and on incapacity benefit	Simeon Leach Neil Rainsforth	DWP, DH and HSE, seeks to improve the health of working age people and ensure that people with health conditions or disabilities are able to enter, remain or quickly return to work.	N/A	See Comments						2.60%	N/A	N/A	N/A	Data is taken from the DWP 'on-flows' database - due to change from IB to ESA benefit flows data was suspended by the DWP, clarification now needed on 'missing' data / measure going forward.
Streetpride															
BV 165	Pedestrian Crossings with Facilities for Disabled People	Mick Powell	The percentage of pedestrian crossings with facilities for disabled people, as a proportion of all crossings in the local authority area.	100.0%	100.0%	100.0%	100.0%	N/A	100.0%	100.0%	100.0%	Y	G	On Target. All existing pedestrian crossings in the borough meet the specifications set out by the Dept of Transport to ensure compliance with this indicator. The specifications are standard for all new crossings. This indicator has previously been subject to two external audits which confirmed ongoing performance at 100%.	

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments
Corporate Plan Theme: Ensuring Quality Education for all; ensuring people have opportunities to improve skills, learn and get a job														
Planning and Regeneration														
NI 151	Overall employment rate (Former LAA target)	Simeon Leach Neil Rainsforth	Maximise employment opportunities for all by supporting disadvantaged people into work.	2.20%	3.10%	3.30%	1.30%	N/A	N/A	1.90%	1.90%	N/A	N/A	The target was revised under the LAA to maintain a gap of 1.7% [due to revision by ONS of working age definition this is now 1.9%] to the regional employment rate by 2011 - i.e. Rotherham's relative position will not worsen from the June 2007 baseline position. Annual Population Survey from the ONS - data is usually released 7/8 months in arrears. Rotherham is showing an employment rate 1.3% below the regional average for the quarter ended March 2010. (67.2% against Yorkshire & Humber average of 68.5%). Claimant count rate has been rising appreciably over the last 2 years as a result of the economic downturn and this is now impacting on the employment rate - rate of increase is slowing and Rotherham's relative position has improved in last quarter (but important to remember that due to survey size quarterly fluctuations are to be expected).
NI 152	Working age people claiming out of work benefit (Former LAA target)	Simeon Leach Neil Rainsforth	Maximise employment opportunities for all by supporting disadvantaged people into work.	2.80%	3.00%	3.00%	3.00%	N/A	N/A	2.10%	N/A	N/A	N/A	The target was revised under the LAA target to maintain a gap of 2.1% to the regional employment rate by 2011 - i.e. Rotherham's relative position will not worsen from the May 2007 baseline position. DWP benefit data (for year to February 2010) shows no change in last quarter with the gap to the regional average now at 3.0% (16.5% against Yorkshire & Humber average of 13.5%). Increase in claimant count now levelling off but is likely to rise slightly over next few quarters - Rotherham's relative position remains above target. [NB Slight revisions to figures due to change in working age definition]
NI 166	Average earnings of employees in the area	Simeon Leach Neil Rainsforth	Earnings per job is a suitable proxy i.e. measurement of earnings allows all LA's to monitor a rough proxy of productivity . Used with the employment rate this indicator allows LA's to make a broad assessment of economic output.	£450.5	See Comments				469.30	£447.0	£469.3	Y	G	Median gross weekly pay for full-time employees on a workplace basis. Taken from latest ASHE survey - it must be noted that there can be large fluctuations year on year due to sample sizes used - latest survey results just released in December 2010 showing above target at £469.3. Targets going forward of £447 for 10/11 & £460 for 11/12. Next survey results due to be released during December 2011.
NI 171	New business registration rate (Former LAA target)	Simeon Leach Neil Rainsforth	Promote business start ups, growth and inward investment.	36.6	See Comments				38.2	34.9	N	R	Formerly VAT registrations this now uses new dataset to also include PAYE with a revised baseline/targets (measured per 10,000 adult population released end of each year - 2009 data was released Dec10 and showed a fall from previous year to 34.9 as expected due to recession). The revised LAA target is set at 38.2 for this year (not met) and 39.9 next to reflect the impact of the recession on the economy. Next release expected Dec11.	
NI 172	Percentage of small businesses in the area showing growth	Simeon Leach Neil Rainsforth Tim O'Connell	To show the strength of the small business sector by monitoring employment growth within existing businesses.	15.46%	See Comments				13.50%	N/A	N/A	N/A	This is a new indicator requiring access to the Inter-departmental business register (IDBR) - data released for increases between 2007-08 gave an 09/10 actual figure of 15.46%. Given the impact of the recession, the number of companies showing employment growth is likely to be much reduced in the short/medium term - the next data release due January 2011 will cover the period 2008 and 2009, i.e. at the height of the recession. Target for this year (10/11) therefore set at 13.5%, increasing to 15% for following year.	
LPI 32	Vacancy rate on primary shopping streets of Rotherham Town Centre only premises	Neil Rainsforth	Vacancy rate on primary shopping streets of Rotherham Town Centre only premises (number of vacant units)	17.80%	See Comments				17.80%	16.5%	17.80%	N	R	Annual measure from town centre survey carried out Sep/Oct each year - 2010 survey carried out early to link with new town centres study being undertaken. This showed no change from 2009 survey at 17.8% as difficult trading conditions persist (Now measured on primary shopping streets only to align with corporate & economic plans). Hoping that the Vitality Grant scheme, which started in 2009 and has already supported 13 new businesses in the town centre will have an impact, although still unlikely to meet the year end target.

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments
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Corporate Plan Theme: Helping to create safe and healthy communities

Asset Management

LPI 17	Revenue running costs of floor space per m ² . Annual report, data down loaded from CEDAR	Stuart Carr	Revenue running costs of floor space per m ² . Annual report, data down loaded from CEDAR. Floor space being captured has increased to 165,649m ² . Calculation does not include schools properties.	£37.80	£37.17	£41.12	£38.21	N/A	N/A	£36.00	£37.00	N/A	N/A	Running costs may remain high due to continuing high energy consumption costs. However it is hoped that as the authority is pursuing a strategy of disposing of its poorly performing buildings, it may be that the costs per m ² does decrease. The reduction in the figure between quarter 2 and quarter 3 indicates that this may be already occurring.
LPI 20	Percentage of gross floor-space classified as good or satisfactory categories A-B. (Categories C = Poor, D = Urgent)	Stuart Carr	Percentage of gross floor-space classified as good or satisfactory categories A-B	59%	59%	59%	59%	N/A	59%	65%	62%	N/A	N/A	As the authority disposes of its poorly performing buildings, the overall percentage of properties with an A-B condition will increase.
LPI 22	Working days lost from work related injuries and ill health (including stress) injuries only	Alan Matthews	Working days lost from work related injuries and ill health (including stress) injuries only	1895	586	405	142	N/A	1133	1705	N/A	N/A	N/A	3rd Quarter figure only includes October and November as the December figures have not yet been received from HR & Payroll
LPI 23	Incidents rate fatal and major accidents. National Performance target is for a reduction by 10% by 2010.	Alan Matthews	Incidents rate fatal and major accidents. National Performance target is for a reduction by 10% by 2010.	11	2	0	5	N/A	7	10	N/A	Y	G	This indicator is on target, the increase in major injuries was due to staff carrying out their duties in adverse weather conditions
LPI 24	Informing the HSE of reportable injuries and dangerous occurrences within 10 working days as a percentage of the total.	Alan Matthews	Informing the HSE of reportable injuries and dangerous occurrences within 10 working days as a percentage of the total.	89%	100%	100%	100%	N/A	100%	100%	N/A	Y	G	On target
LPI 36	Community Risks identified on the Community Risk Register.	Alan Matthews	Number of identified risks relevant to the Borough of Rotherham.	66	0	0	0	N/A	66	66	N/A	N/A	N/A	No additional risks have been added to the Rotherham Risk Register during this reporting period.
	Ditto		• Percentage of total risks covered by suitable response plans.	98%	98%	98%	98%	N/A	N/A	98%	N/A	N/A	N/A	Plans are in place for the majority of risks identified in the Risk Register. Dam inundation planning is progressing to address contingency planning for the outstanding risk.
	Ditto		• Number of new risks identified within reporting period.	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	No additional risks have been added to the Rotherham Risk Register during this reporting period.
LPI 37	Training and Exercises	Alan Matthews	• Number of RMBC staff receiving basic Emergency Planning Awareness training annually.	136	24	11	15	N/A	50	150	N/A	N/A	N/A	Attendance at awareness sessions is still very low. The event in November did not take place due to the small number of delegates. This issue was raised again at the recent meeting of the Senior Emergency and Safety Management Team who have agreed to raise the importance of attending the training at all Departmental Management Team meetings. It was also agreed that an e-learning package should be developed for emergency planning which would be mandatory for all staff to complete.
LPI 37 (Cont.)			• All Borough Emergency Operation Room named volunteer receive half day training and exercising appropriate to their role.	95%	40%	10%	20%	N/A	70%	95%	N/A	N/A	N/A	A half day training exercise took place in November and a training event for Control Room Managers
	Auditing Council Preparedness	Alan Matthews	Directorate compliance with the Borough Emergency Plan No. of major non compliances.	0	0	0	0	N/A	N/A	0	N/A	N/A	N/A	Face to Face audits have been completed and reports sent out to Emergency Planning Representatives detailing minor non compliances which need to be addressed by end January.
LPI 39	Annual percentage change to total required maintenance figure over previous year	Stuart Carr	Annual percentage change to total required maintenance figure over previous year. Information is derived from 5 year rolling programme of Condition Surveys. Each condition survey provides an estimated cash flow of necessary expenditure at a property in terms of required repair, replacement and redecoration.	-7%	N/A	N/A	N/A	N/A	N/A	-10%	N/A	N/A	N/A	Annual outturn to be reported in 4th qtr

Culture and Leisure

NI 8	Adult Participation in Sport	Steve Hallsworth	Measures the % of adults participating in at least 30 minutes moderate intensity sport and active recreation on three or more days a week. This includes walking and light intensity sports preferred by older age groups such as bowls. NI 08 is measured independently of the local authorities by the Sport England / MORI Active People Survey which seeks to measure local levels of sports participation via a rolling telephone survey of at least 500 adults aged 16 or over per area.	19.4%				See Comments	21%	21%	21%	Y	G	This indicator is measured via the Sport England / MORI Active People telephone survey of a sample of residents in all Local Authority Areas. Active People is a rolling survey which completes its annual cycle each October and reports its findings in December. Previous Active People Surveys reported in 2006, 2008 and 2009 suggested that (a) in Rotherham levels of participation in sport and active recreation at 3 * 30 minutes per week are relatively low and (b) despite the small % increases in participation reported since 2006 the reported changes are not statistically significant (i.e. outside the confidence interval of +/- 3%) suggesting that participation levels are static. Comparative analysis suggests a link between local levels of participation and social and demographic characteristics, in particular levels of deprivation.
NI 9	Use of Public Libraries	Elenore Fisher Bernard Murphy	Measures the % of the adult (aged 16 plus) population who say they have used their public library service during the last 12 months. NI 09 is measured by the Active People Survey (see NI 08 above)	43.0%				See Comments	36.90%	45%	45%	N	R	This indicator is measured via the Sport England / MORI Active People telephone survey of a sample of residents in all Local Authority Areas (see commentary for NI 08 above). The survey results published in October 2010 indicate that 6% fewer residents are using public libraries than in 2009. This decline is outside the confidence interval of +/- 4% and is therefore 'statistically significant', i.e. indicating a real decline. This result is based on survey returns from a sample of just 500 residents. The Library Service' own data indicates a mixed picture with certain local libraries indicating increased usage in particular where there has been investment.

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments
NI 11	Engagement in the Arts	Elenore Fisher	Measures the % of the adult (aged 16 plus) population that have engaged in the arts at least three times in the past 12 months. Can include attending a theatre or playing a musical instrument at home. NI 11 is measured by the Active People Survey (see NI 08 above)	36.8%	See Comments				34.20%	38.8%	38.8%	N	R	This indicator is also measured via the Sport England / MORI Active People telephone survey of a sample of residents in all Local Authority Areas (see commentary for NI 08 above). Previous Active People Surveys reported in 2008 and 2009 suggested that (a) in Rotherham levels of engagement in the arts are relatively low and (b) % changes reported were not statistically significant (i.e. not outside the confidence interval of +/- 4%) suggesting that levels of engagement are static. This trend of static engagement has continued into 2010 with the -2% change over 2009 remaining within the confidence interval. Issues related to this indicator are given greater coverage on the Main Exceptions report
NI 57	Children and young people's participation in high-quality PE and sport (LAA target)	Steve Hallsworth	Measures the % of 5-16 year olds doing 2 hours of high quality physical education and sport	86%	See Comments				93%	88%	88%	Y	G	Performance data was published during October. This represents the result of the schools survey completed during May and June of the is year. Rotherham's score of 93% exceeds the LAA target of 88%. Performance against this indicator is managed externally to the Council by the local Schools Partnerships. Council input is limited to the Continuing Professional Development Programme for Teaching PE in Schools co-ordinated by the Sport Development Team.
NI 199	% of children and young people satisfied with parks and play areas	Peter Cunningham	Measures the % of children and young people satisfied with parks and play areas. The full definition of this PI not yet published.	50.8%	See Comments				N/A	N/A	N/A	N/A	N/A	Councils are no longer able to report this indicator. It was measured via the annual national TellUs Survey which the current has Government opted to discontinue due to the costs involved.
CSPI 51	Active borrowers as a percentage of population	Bernard Murphy	Measures the number of Library users borrowing at least one item during the 12 months to 31st March as a % of the local resident population. Each quarterly outturn represents the cumulative result for the current performance year.	16.49%	9.01%	12.53%	14.08%	N/A	14.08%	17%	N/A	N/A	N/A	We are slightly down on the percentage we were achieving at this stage last year(14.39%). This is likely to be the effect of reduced staffing levels generally, the occasional ad hoc closure and reduced promotion of the service. However, a comparison with 2008/9, where performance at this stage of the year was 11.69%, still demonstrates a general increase.
Planning and Regeneration														
NI 47	People killed or seriously injured in road traffic accidents for South Yorkshire	Tom Finnegan-Smith Stuart Savage	A preventative approach will be taken to minimise crime , accidents and hazards: and further strengthen resilience and thus safeguard all Rotherham citizens.	5.2%	See Comments					3.1%	N/A	N/A	N/A	The outturn for this indicator is reported annually. The data will be provided by the South Yorkshire Passenger Transport Executive (SYPTTE) early in the new year. Note that the outturn is based on a % comparison between the current year and a rolling average based on the previous three years.
NI 47	People killed or seriously injured in road traffic accidents South Yorkshire (LAA target)	Tom Finnegan-Smith Stuart Savage	A preventative approach will be taken to minimise crime , accidents and hazards: and further strengthen resilience and thus safeguard all Rotherham citizens.	530	106	111	86	N/A	303	600	407	N/A	N/A	Current projections suggest that performance will significantly exceed the target (lower is better)
NI 47	People killed or seriously injured in road traffic accidents for Rotherham	Tom Finnegan-Smith Stuart Savage	A preventative approach will be taken to minimise crime , accidents and hazards: and further strengthen resilience and thus safeguard all Rotherham citizens.	1.0%	See Comments					3.9%	N/A	N/A	N/A	The outturn for this indicator is reported annually. The data will be provided by the South Yorkshire Passenger Transport Executive (SYPTTE) early in the new year. Note that the outturn is based on a % comparison between the current year and a rolling average based on the previous three years. The target has been set by the SYPTTE based on their analysis and observations of recent trends.
NI 47	People killed or seriously injured in road traffic accidents Rotherham	Tom Finnegan-Smith Stuart Savage	A preventative approach will be taken to minimise crime , accidents and hazards: and further strengthen resilience and thus safeguard all Rotherham citizens.	93	16	18	5	N/A	39	99	52	N/A	N/A	Current projections suggest that performance will significantly exceed the target (lower is better)
NI 48	Children killed or seriously injured in road traffic accidents for Rotherham	Tom Finnegan-Smith Stuart Savage	To measure the number of children aged under 16 years KSI in road traffic accidents.	6.7%	See Comments					0.0%	N/A	N/A	N/A	The outturn for this indicator is reported annually. The data will be provided by the South Yorkshire Passenger Transport Executive (SYPTTE) early in the new year. Note that the outturn is based on a % comparison between the current year and a rolling average based on the previous three years. Targets were set by the SYPTTE with reference to national
NI 48	Children killed or seriously injured in road traffic accidents	Tom Finnegan-Smith Stuart Savage	To measure the number of children aged under 16 years KSI in road traffic accidents.	8	1	2	0	N/A	3	15	6	N/A	N/A	Current projections suggest a trend towards fewer road accidents resulting in child fatalities and serious injuries than was initially feared.
BV099a (I)	Road Accident Casualties: Killed and Seriously Injured - All People	Stuart Savage	Number of People killed or seriously injured (KSI) in road traffic collisions.	93	16	18	5	N/A	39	96	52	N/A	N/A	Current projections suggest the numbers of killed and seriously injured (KSI) will be lower across all categories than was originally feared when the targets were set. Note that the targets are based on a projected minimum taking into consideration data trends from previous years. It is recognised that an absolute and sustained reduction in traffic related accidents is the most desirable outcome.
BV099b (I)	Road Accident Casualties: Killed and Seriously Injured - Children	Stuart Savage	Number of children (aged under 16 years) killed or seriously injured (KSI) in road traffic collisions.	8	1	2	N/A	N/A	3	14	6	N/A	N/A	
BV099c (I)	Road Accident Casualties: Slight Injuries	Stuart Savage	Number of people slightly injured in road traffic collisions.	1046	201	245	251	N/A	697	1154	872	N/A	N/A	

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments
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Corporate Plan Theme: Improving the environment

Asset Management														
NI 185	CO2 reduction from operations including buildings and transport (Former LAA target)	David Rhodes Steve Cope	Co-ordinate innovation partnerships in order to improve sustainable infrastructure, mitigate and adapt to climate change.	48,461 tonnes CO ₂	See Comments					3.9% less	N/A	N/A	N/A	The annual outturn for NI 185 is normally calculated after the close of the financial year and the data submitted to central Government using a standard DEFRA spreadsheet. This process is however currently suspended due to technical issues and a review of the reporting process. 09/10 performance missed the target of achieving -2% emissions due largely to increased energy usage during the severe winter but also some improvements to monitoring energy usage of Council vehicles and buildings. Work is ongoing against the NI 185 Improvement Plan for the current financial year
NI 194	Level of air quality - Reduction in NOX and primary PM10 through authority estates and operations	Ian Smith Craig Simpson David Rhodes Paul Maplethorpe TBA	LA is required to calculate emissions from analysis of the energy and fuel use in their relevant buildings and transport, including where these services have been outsourced. The aim of this indicator is to identify authorities that are proactive in minimising air pollution emissions from their estates and operations	N/A	See Comments					N/A	N/A	N/A	N/A	There is currently no data available to report progress against this indicator. The excessive resources required to report on this indicator and limited use to RMBC has been raised previously and a decision made to suspend reporting until further instruction are received from Government.

Culture & Leisure														
NI 197	Improve local biodiversity - active management of local sites	Carolyn Barber Phil Gill	Measures the proportion of Local Sites where positive conservation management has been or is being implemented	31%	See Comments					33%	N/A	N/A	N/A	This indicator is reported annually reflecting the position at 31st March. The current target is based on the % score that will be achieved when management plans are completed and implemented for at least two additional sites (Forgemasters Tip and Firsby Reservoir). This will bring the total number of sites with Management Plans to 42 out of a total of 127 sites (= 33%) The position may however by subject to change during 2010/11 as (a) an increased number of 'Local Sites' are identified and (b) more external data becomes available from existing but privately owned sites.

Planning & Regeneration

NI157	Planning Applications: Major Applications	Bronwen Peace Nigel Hancock	Percentage of major applications determined within 13 weeks. (Formerly BV109a)	83.05%	100.00%	91.30%	62.50%	N/A	78.85%	78.00%	78.00%	Y	G	Excellent performance across all three indicators
NI157	Planning Applications: Minor applications	Bronwen Peace Nigel Hancock	Percentage of minor applications determined within 8 weeks. (Formerly BV109b)	89.91%	93.55%	90.53%	80.22%	N/A	88.17%	86.00%	86.00%	Y	G	
NI157	Planning Applications: 'Other' applications	Bronwen Peace Nigel Hancock	Percentage of 'other' applications determined within 8 weeks. (BV109c)	94.18%	95.73%	94.53%	94.98%	N/A	95.10%	94.00%	94.00%	Y	G	
NI 167	Congestion - average journey time per mile during the morning peak (Former LAA target)	Tom Finnegan-Smith Ian Ashmore	Co-ordinate innovation partnerships to improve sustainable infrastructure, address and adapt to climate change.	See Comments					4 mins 29.2 secs	N/A	N/A	N/A	Data collection and reporting is based on the 'academic year'. The 2009/10 results were scheduled to be released during November 2010 but are still unavailable. Current Government consultation on local government data returns proposes to delete collection of data against this indicator.	
NI 175	Access to services and facilities by public transport, walking and cycling	Tom Finnegan-Smith Paul Gibson SYPTE	This indicator measures access to selected core services and facilities by individuals via non-private modes of transport, which may include, but is not limited to: public transport, demand responsive transport, walking and cycling.	99.4% access to work SY 98.7% access to local centres SY	See Comments					N/A	N/A	N/A	N/A	Performance is against indicators NI 175 - NI 178 is based on South Yorkshire Passenger Transport Executive (SYPTE) analysis of various demographic and transportation data. Data for the current performance year is not yet available. Targets have not been set against these indicators. Current Government consultation on local government data returns proposes to delete collection of data against NI's 175 and 177. .
NI 176	Working age people with access to employment by public transport (and other specified modes)	Tom Finnegan-Smith Paul Gibson SYPTE	Indicator measures the % of people of working age living within the catchment area of a location with more than 500 jobs by public transport, demand responsive transport and/or walking.	Not Available	See Comments					N/A	N/A	N/A	N/A	
NI 177	Local bus and light rail passenger journeys originating in the authority area	Tom Finnegan-Smith Paul Gibson SYPTE	All passengers travelling on registered local bus services and light rail services should be counted. This includes all travelling on school bus services available to the public, and passengers travelling on flexibly routed bus services other than Dial-a- Ride services.	128.160 m	See Comments					N/A	N/A	N/A	N/A	
NI 178	Bus services running on time	Tom Finnegan-Smith SYPTE Ian Ashmore Richard Baker	Bus punctuality - defined as keeping public service buses on their scheduled bus departure times. This indicator is measure in two different ways % of non-frequent buses on time and the average excess waiting time for frequent services.	76% 1.62 mins	See Comments					N/A	N/A	N/A	N/A	
NI 186	Per capita reduction in CO2	TBA	The indicator will rely on centrally produced statistics to measure end user CO2 emissions in the Local Area from: Business and public sector - Domestic housing - Road transport.	2005 baseline 2,068 kt CO2 i.e. 8.2 t/head population	See Comments					N/A	N/A	N/A	N/A	Central Government has not yet supplied the data that will enable us the report progress against this indicator
NI 188	Planning to adapt climate change	David Edwards	To ensure LA preparedness to manage risks to service delivery, the public, local infrastructure, business and natural environment from climate change.	Level 1	See Comments					Level 2	N/A	N/A	N/A	During November 2010 DEFRA issued a letter to all local authorities confirming the government's intention to delete NI 188. Councils are therefore no longer required to submit self assessments against this indicator. This indicator is in effect therefore deleted.
NI 189	Flood and coastal erosion risk management	TBA	Flooding - Environment Agency	100% year 2	See Comments					year 3 100% of actions re CFMP	N/A	N/A	N/A	Progress against Flood Management Plan Actions will be reported in the final quarter
NI 198	Children travelling to school mode of transport usually used	Tom Finnegan-Smith Paul Gibson SYPTE	C&YPS collected the data Debora Johnson	5 -10 = 33.8% 11 -16 =15.0% all = 25.1%	See Comments					25.90%	N/A	N/A	N/A	Data for this indicator is not yet available. Current Government consultation on local government data returns proposes to delete collection of data against this indicator.

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments	
BV106	New Homes on Previously Developed Land	Nick Ward	Percentage of new homes built on previously developed land.	74.88%	61.27%	68.78%	71.79%	N/A	66.59%	68.00%	68.58%	N/A	N/A	The "Greenfield Moratorium" removed in 2008 to improve the overall supply of housing land, an adequate supply of land for housing takes precedence over the need to encourage the use of brownfield land. Past controls on the release of greenfield land were partly at the expense of overall build rates. This is combined with market conditions that make brownfield sites less viable and, therefore, less attractive to developers. The percentage of brownfield land developed has dropped as a result of these factors. Future targets will be set through the LDF process based on the known availability of developable brownfield land	
BV200b	Plan-making: Milestones	Bronwen Peace Nigel Hancock	Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	No	No	No	No	N/A	N/A	N/A	N/A	N	R	Local Development Scheme (LDS) is still being written. The Regional Spatial Strategy has been identified as being primary legislation to be removed as part of the Localism Bill.	
BV200c	Plan-making: Monitoring Report	Bronwen Peace Nigel Hancock	Did the local planning authority publish an annual monitoring report by 31st of December each year?	Yes	Yes	Yes	Yes	N/A	N/A	Yes	Yes	Y	G	On target	
BV204	Planning Appeals	Paul Woodcock Bronwen Peace Nigel Hancock	The number of planning appeal decisions allowed against the Authority's decision to refuse on planning applications, as a percentage of the total number of planning appeals against refusals of planning applications	28.95%	33.33%	11.11%	31.25%	N/A	25.81%	26.00%	26.00%	Y	G	The third quarter result represents 5 out of 16 appeals being allowed. The low numbers involved result in large fluctuations between the relevant quarters and we anticipate being on or within target for this year.	
Streetpride															
NI168	Condition of Principal Roads (Former LAA target)	Bob Stock David Cooper	Percentage of the authority principal road network where structural maintenance should be considered. SCANNER. Formerly BV223	4.0%	See Comments						3.0%	3.0%	N/A	N/A	Annual Survey. Additional surveys to be undertaken in March 2011
NI169	Condition of Non-Principal Classified Roads	Bob Stock David Cooper	Percentage of the non-principal classified road network where maintenance should be considered. SCANNER. Formerly BV224a	7.00%	See Comments					9.00%	7.00%	9.00%	N	R	Annual Survey results received during 3rd quarter. Deterioration has increased as a result of winter damage from 2009/10.
NI 191	Residual household waste per household	Adrian Gabriel John Bell	Number of kilograms of residual household waste collected per household	582	144	284	429	N/A	429	584	582	Y	G	Figure is an estimate. 3rd. quarter performance is better than both control target (442) and quarter 3 last year (441). Residual household waste is 1,120 tonnes lower than quarter 3 last year. The Environment Agency have still not yet reached their decision as to whether the biomass output from the Sterecycle process can count as being recycled & therefore this material has, currently, to be counted as residual waste. If this material is deemed acceptable for recycling, then the 3rd. quarter figure would be 343. Projected outturn is forecast to achieve the year-end target.	
NI 192	Percentage of household waste sent for reuse, recycling and composting	Adrian Gabriel John Bell	The percentage of household waste arisings which have been sent by the authority for reuse, recycling, composting or anaerobic digestion	42.28%	49.06%	47.81%	43.99%	N/A	43.99%	42.04%	41.56%	N	A	Figure is an estimate. 3rd. quarter performance is better than control target (43.97%). Kerbside paper tonnage is higher than forecast. Blue box and HWRC tonnages are lower than forecast (HWRC figures only available up to November). Kerbside green waste collection tonnage is lower than forecast, but no green waste collections took place in December due to the need to concentrate on domestic residual waste collections following the adverse weather that month. If the Sterecycle biomass output is included in the recycling performance, this indicator would be at 55.19% for the 3rd. quarter. Projected outturn is forecast to just miss the year-end target.	
NI 193	Percentage of municipal waste landfilled	Adrian Gabriel John Bell	The percentage of municipal waste which is sent to landfill	26.53%	25.16%	23.67%	25.02%	N/A	25.02%	34.16%	29.00%	Y	G	Figure is an estimate. 3rd. quarter performance is better than both control target (32.97%) and quarter 3 last year (26.15%). Landfilled municipal waste is 8% lower than the same period last year. As well as the waste being recycled and composted, a large amount of residual waste is being diverted away from landfill as part of the interim waste treatment and disposal contract both through the autoclave facility at Sterecycle & through the Sheffield energy recovery facility. We are still waiting for the Environment Agency's acceptance that "Sterefibre" can be used for landfill restoration (this would then count as recycling). If "Sterefibre" cannot, ultimately, be claimed as recycling then this material may have to be landfilled, in which case this indicator would suffer dramatically. Projected outturn is forecast to improve upon the year-end target.	
NI 195a	Improve street and environmental cleanliness (levels of graffiti, litter, detritus and fly posting)	Steve Hallsworth Andy Roddis	Litter	7.00%	N/A	3.50%	5.80%	N/A	4.70%	7.0%	6.50%	N/A	N/A	On target	
NI 195b	Improve street and environmental cleanliness (levels of graffiti, litter, detritus and fly posting)	Steve Hallsworth Andy Roddis	Detritus	14.40%	N/A	23.50%	17.20%	N/A	20.35%	15.0%	23.50%	N/A	N/A	Damage to the highway network caused by the severe Winter weather has resulted in an increase in detritus.	
Former LAA Stretch target	Graffiti	Steve Hallsworth Andy Roddis	Graffiti - LAA Stretch Target 2008/09 = 921 and ensure that no more than 921 incidents of graffiti occur per year to 2010/11. Baseline 1535	602	97	122	76	N/A	295	875	650	N/A	N/A	On target	
NI 195c	Improve street and environmental cleanliness (levels of graffiti, litter, detritus and fly posting)	Steve Hallsworth Andy Roddis	Graffiti	0.60%	N/A	0.80%	2.50%	N/A	1.70%	1.8%	1.5%	N/A	N/A	On target	

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments
NI 195d	Improve street and environmental cleanliness (levels of graffiti, litter, detritus and fly posting)	Steve Hallsworth Andy Roddis	Fly posting	0%	N/A	0%	0.0%	N/A	0%	0%	0%	N/A	N/A	On target
NI 196	Improved street and environmental cleanliness - fly tipping	Steve Hallsworth Andy Roddis	Fly tipping	3 - Not Effective	3 - Not Effective	3 - Not Effective	1 - Very Effective	N/A	30 Not Effective	3 - Not Effective	3 - Not Effective	N/A	N/A	No result has been recorded for the 3rd quarter due to information not being received from partners, who have recently undergone an internal restructure. This issue is being addressed by managers.
LAA Stretch target	Improved street and environmental cleanliness - fly tipping (LAA target)	Steve Hallsworth Andy Roddis	Fly tipping - Target 11,725 cumulative over 3 years. Baseline is 4188 per year	3107	735	Unable to record result	Unable to record result	N/A	Unable to record result	3908	N/A	N/A	N/A	No results have been recorded for quarters 2 & 3 due to information not being received from partners, who have recently undergone an internal restructure. This issue is being addressed by managers.
BV86	Cost of household waste collection	Hugh Long John Bell Adrian Gabriel	Cost of household waste collection per household	£47.74	£46.64	£45.07	£44.99	N/A	£44.99	£46.48	£44.90	Y	G	Figure is an estimate as no up to date budget figures are currently available. 3rd. quarter performance is better than both control target (£46.55) and quarter 3 last year (£50.47). Projected outturn is forecast to improve upon the year-end target.
BV87	Municipal waste disposal costs	Hugh Long John Bell Adrian Gabriel	Cost of waste disposal per tonne of municipal waste	£47.16	£49.38	£49.87	£53.74	N/A	£53.74	£55.34	£55.66	N	A	Figure is an estimate as no up to date budget figures are currently available. 3rd. quarter performance is worse than both control target (£52.93) and quarter 3 last year (£48.45). The historical comparison does not take account of the continued annual rise of landfill tax (increases annually by £8 per tonne) or inflation. Projected outturn is forecast to just miss the year-end target.
BV100	Temporary Road Closures	Andrew Rowley	Number of days of temporary traffic controls, or road closure, on traffic sensitive roads, caused by road works, per km of traffic sensitive road.	0.00	0.00	0.00	0.00	N/A	0.00	0.02	N/A	N/A	N/A	No Commentary
BV178	Footpaths and Rights of Way Easy to Use by the Public	Bob Stock	The percentage of the total length of rights of way in the local authority area, that are easy to use by the general public.	96.60%	98.00%	97.70%	97.90%	N/A	97.70%	94.00%	95.00%	Y	G	Ahead of target
BV215a	Rectification of Street Lighting faults: non DNO	Alan Lewis	The average number of days taken to repair a street lighting fault, which is under the control of the local authority	2.44	2.06	2.29	2.94	N/A	2.47	3 days	2.80	Y	G	On target
BV215b	Rectification of Street Lighting Faults: Distribution Network Organisation DNO	Alan Lewis	The average time taken in days to repair a street lighting fault, where response time is under the control of a DNO.	8.06	8.19	8.80	8.44	N/A	8.52	9.00	8.50	Y	G	On target
BV218a	Abandoned Vehicles	Bob Stock	Percentage of new reports of abandoned vehicles investigated within 24hrs of notification	99.20%	99.50%	99.70%	99.70%	N/A	99.70%	98.00%	99.00%	Y	G	Ahead of target
BV218b	Abandoned Vehicles - removal	Bob Stock	Percentage of abandoned vehicles removed within 24 hours from the point at which the Authority is legally entitled to remove the vehicle.	100.00%	100.00%	100.00%	100.00%	N/A	100.00%	99.0%	99.0%	Y	G	Ahead of target
BV224b	Condition of Unclassified Roads	Bob Stock	Percentage of the unclassified road network where structural maintenance should be considered. (Course Visual Inspection (CVI)).	13.00%	13.00%	13.00%	14.00%	N/A	14.00%	14.00%	15.00%	Y	G	On target at present but winter damage is likely to increase the deterioration further into the last quarter.
LPI 5	Removal of Fly-tipping	Andy Roddis	Average time taken to remove fly-tips (days)	0.93	0.4	0.5	0.4	N/A	0.43	1 day	0.80	Y	G	On target
LPI 6	Percentage of street lamps not working as planned. (At any one time throughout the year.)	Alan Lewis	Percentage of street lamps not working as planned. (At any one time throughout the year.)	0.61%	0.76%	0.61%	0.78%	N/A	0.71%	<1.0	0.80%	Y	G	On Target
LPI 10	Winter Maintenance routes gritted within allocated time.	Bob Stock	Winter Maintenance routes gritted within allocated time.	99.20%	N/A	N/A	90%	N/A	90%	98.00%	98.00%	N	R	Reduction in target times being met as a result of the number of new drivers this year who are less familiar with the routes and additional travel times following the relocation to Hellaby. This was due to a temporary problem that will not reoccur as the former routes were designed for operation from Greasbrough Road where the service was operating from at the start of the winter season. When the operation switched to Hellaby it was not practicable to change the routes in-season as this would have required all 40 drivers to be retrained to learn the new routes at a time when severe winter weather required that the network be treated several times a day.
LPI 11	Highway inspections achieved	Andy Roddis	Highway inspections achieved	99.50%	99.70%	99.7%	99.80%	N/A	99.70%	99.00%	99.00%	Y	G	On target
LPI 12	Damage to roads and pavements. The percentage of reported dangerous defects (e.g. potholes) in roads and footways that have been repaired within 24 hours.	Andy Roddis	Damage to roads and pavements. The percentage of reported dangerous defects (e.g. potholes) in roads and footways that have been repaired within 24 hours.	96.60%	91.10%	93.90%	94.80%	N/A	93.30%	97.00%	94.00%	N	A	This PI has been detrimentally affected by a large number of potholes following the excessive Winter weather towards the end of the third quarter. Monitoring is still in place to ensure response times return to normal levels.

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments
LPI 13	Percentage of chargeable inspections of undertaker's work achieved.	Andrew Rowley	Percentage of chargeable inspections of undertaker's work achieved.	100%	100%	100%	100%	N/A	N/A	100%	N/A	N/A	N/A	No Commentary
LPI 14	Total number of actionable defects on roads and pavements per 100 kilometres of network inspected.	Andy Roddis	Total number of actionable defects on roads and pavements per 100 kilometres of network inspected.	See Comments	632.1	579.3	509.8	N/A	573.7	155 Target will be reassessed after this year	600.0	N/A	N/A	The method of measuring this PI has changed and therefore we have no baseline figure to compare against.

Indicator number	Indicator title	Officer Responsible	Description	09/10 Actual or baseline	Quarter 1	Quarter 2	Quarter 3	Quarter 4	cumulative	Year End Target	Outturn Projected	Target Y/N	Rating	Comments
LPI 21	The number of reports received of blocked gullies per 1000 gullies.	Graham Kaye	The number of reports received of blocked gullies per 1000 gullies.	5	1.01	2.46	3.71	N/A	3.71	5	5	Y	G	On target
LPI 26	The cost per square kilometre of keeping relevant land and relevant highways for which the local authority is responsible, clear of litter and refuse.	Andy Roddis	The cost per square kilometre of keeping relevant land and relevant highways for which the local authority is responsible, clear of litter and refuse.	£74,009	£18,502	£18,502	£18,502	N/A	£55,506	£74,009	£74,009	Y	G	On target
LPI 29	Net Spend per head of population on street cleaning.	Andy Roddis	Net Spend per head of population on street cleaning.	£8.67	£2.17	£2.17	£2.17	N/A	£6.51	£8.67	£8.67	Y	G	On target
LPI 34	All footways condition	Bob Stock	Percentage of footway network needing major repairs	11.8%	12.3%	13.0%	14.0%	N/A	14.0%	13.0%	14.5%	N	R	It is expected that footways may deteriorate more than anticipated during the year due to the onus for maintenance directed towards frost damage on roads. The severe weather will also have accelerated deterioration on the footway network.
LPI88	Missed collections	Bob Morrison Adrian Gabriel	Number of collections missed per 100,000 collections of household waste	21	49	37	31	N/A	N/A	21	N/A	N	R	Performance continues to improve steadily.

Ref	Appendix 2: Single List Data Collection – Proposed Subjects and Measures for Environmental Development Services
002-00	House Building Return (P2)
002-01	Number of new dwellings started
002-02	Number of new dwellings completed
002-03	Tenure of new dwellings (private enterprise, RSLs, LAs)
003-00	Housing Flows Reconciliation Form (HFR)
003-01	Net supply of housing
003-02	House building completions by tenure
003-03	Conversions by tenure
003-04	Changes of use by tenure
003-05	Demolitions by tenure
020-00	Annual Green Belt (AGB1) return
020-01	Area of Green Belt land in each local authority area
021-00	PSF General Development Control statistical returns
021-01	Planning applications
021-02	Planning decisions
021-03	Applications granted
021-04	Speed of applications
021-05	Residential applications
021-06	Applications for Gypsy and Traveller pitches
021-07	Householder enforcements
021-08	Enforcement action
021-09	Regulation 3 and 4 consents
021-10	Applications for determination
021-11	Delegated applications
022-00	CPS1/2 General Development Control statistical returns
022-01	Planning applications
022-02	Planning decisions
022-03	Speed of decisions
022-04	Regulation 3 and 4 consents
022-05	Enforcement action
023-00	Five-year land supply for housing
023-01	The percentage of housing requirements for the next five years that could be accommodated on identified sites.
024-00	Annual Monitoring Reports: Core output indicators
024-01	Plan period and housing targets (AMR - H1)
024-02	Net additional dwellings - in previous years (AMR - H2(a))
024-03	Net additional dwellings - for the reporting year (AMR - H2(b))
024-04	Net additional dwellings - in future years (AMR - H2(c))
024-05	Managed delivery target (AMR - H2 (d))
024-06	New and converted dwellings - on previously developed land (AMR - H3)
024-07	Net additional pitches (Gypsy and Traveller) (AMR - H4)
024-08	Gross affordable housing completions (AMR - H5)
024-09	Housing Quality - Building for Life Assessments (AMR - H6)
024-10	Number of planning permissions granted contrary to Environment Agency advice on flooding and water quality grounds (AMR - E1)
024-11	Change in areas of biodiversity importance (AMR - E2)
024-12	Renewable energy generation (AMR - E3)
024-13	Production of primary land won aggregates by mineral planning authority (AMR - M1)
024-14	production of secondary and recycled aggregates by mineral planning authority (AMR - M2)

Ref	Appendix 2: Single List Data Collection – Proposed Subjects and Measures for Environmental Development Services
024-15	capacity of new waste management facilities by waste planning authority (AMR - W1)
024-16	Amount of municipal waste arising, and managed by management type by waste planning authority (AMR - W2)
057-00	Community Infrastructure Levy - UNDER CONSIDERATION (from Dec 2012)
057-01	Spending on infrastructure via the Community Infrastructure Levy.
058-00	Neighbourhood Plans - UNDER CONSIDERATION (from 2013)
058-01	Number of people involved in the process of the production of neighbourhood plans.
063-00	National land use database of previously-developed Brownfield land (NLUD-PDL)
063-01	Part 1: site identification information
063-02	Part 2: site location
063-03	Part 3: site area and Brownfield land type
063-04	Part 4: planning attributes: past, present and future uses and planning status
158-00	Public rights of way
158-01	Changes to the Definitive Map
067-00	Emissions from Local Authority own estate and operations (former NI 185) - UNDER REVIEW
067-01	Energy use of local authority buildings and operations
079-00	Fly-tipping incidents (Flycapture)
079-01	Fly-tipping incidents by land and waste type
079-02	Fly-tipping incidents by size and estimated clearance and disposal costs
079-03	Number and estimated costs of actions taken
079-04	Prosecution outcomes and fines
080-00	Flood and coastal erosion risk management and sustainable drainage systems
080-01	Number of local authority investigations carried out and published under S19
080-02	Number of developments in flood risk areas against Environment Agency advice (number of units)
080-03	Number of applications made to the SAB and number of approved applications.
080-04	The number of properties for each approved SuDS application.
080-05	The number of SuDS approved by the SAB, which have been designated under Schedule 1 but are not adopted, by property type
080-06	The number of SuDS adopted by the SAB, which have been designated under Schedule 1, by property type
080-07	The number of SuDS adopted by the SAB, which are located on public land (and therefore not designated under Schedule 1), for each type
160-00	Local nature conservation/biodiversity
160-01	Proportion of Local Sites where positive conservation management is being achieved.
082-00	WasteDataFlow - LA waste management statistics.
082-01	.The method of collection and tonnage of waste (e.g. kerbside, civic amenity site, fly tipped etc)
082-02	Tonnage of waste sent for recycling, composting and reuse split by material type
082-03	The method of disposal and tonnage of waste (e.g. landfill, incineration etc)
121-00	Concessionary Fares
121-01	Current expenditure on concessionary travel
121-02	Discretionary elements of concessionary travel scheme
121-03	Number of concessionary bus journeys
121-04	Number of concessionary pass holders
121-05	Average commercial fares and reimbursement rates
121-06	Additional costs
122-00	Local bus and light rail punctuality
122-01	Percentage of nonfrequent buses on time

Ref	Appendix 2: Single List Data Collection – Proposed Subjects and Measures for Environmental Development Services
122-02	Average excess waiting time for frequent services
122-03	Punctuality of light rail services (to be confirmed)
123-00	PSV Bus and Coach Operators Survey
123-01	PSV vehicles and drivers
123-02	Bus characteristics and age
123-03	Bus kilometres and passenger boardings
123-04	PSV revenue
123-05	Operating costs
123-06	Revenue for operations outside of main local authority area
123-07	Coach kilometres and passenger boardings
124-00	Small bus permits
124-01	Details of permits issued
126-00	Bikeability
126-01	Bike training delivered
126-02	Bike training planned for next year
126-03	Bike training proposed for future years
126-04	Other cycle training delivered
126-05	Results of cycle training
126-06	Barriers to training
126-07	Non-school based cycle training
127-00	Blue Badge Parking Survey
127-04	Number of Prosecutions for Abuse of the Scheme
127-06	Number of On-street Parking Bays
128-00	Civil Parking Enforcement Survey
128-01	Penalty charge notices issued
128-02	Penalty charge notices cancelled
128-03	Immobilisation/removal of vehicles before action following a warrant of execution
129-00	Highway inventory data
129-01	Numbers and characteristics of bridges and lighting
129-02	Local authority winter service salt stock holdings
130-00	Road condition data
130-01	Principal roads where maintenance should be considered
130-02	Non-principal classified roads where maintenance should be considered
130-03	Skidding resistance surveys
130-04	Carriageway work done survey
131-00	Major transport scheme spend
131-01	Scheme details, progress, finance and grant claims
132-00	Road Lengths Survey
132-01	Local authority estimate of road lengths
157-00	Speed camera inventory
157-01	Speed camera information

Appendix 3 Equalities Monitoring

Description	Frequency	Key Findings
RiDO Inward Investment Enquiries	Annual	Reporting date to be confirmed.
Building Control Satisfaction Survey with equality monitoring sent out to Agents/Architects and Developers annually and home owners twice a year.	Bi-Annual	Reporting date to be confirmed.
Development Control. Two annual surveys being conducted 1) neighbours survey (sent to neighbours either side of planning applicant) 2) Survey sent out with all decision notices which we have now replaced with an annual survey. So that is sent to a random selection of applicants and their agents.	Annual	Reporting date to be confirmed. .
Streetpride Connect Learning from Customers Survey.	Quarterly	Quarter 3 data (31.08.10 to 01.12.10) 275 responses analysed. Overall satisfaction levels for race, gender and disability were similar to those who were non disabled and declared their ethnicity as "White British" – 82% and 83% respectively.
Leisure PFI National Benchmarking Survey	Annual	DC Leisure has a contractual obligation to complete an annual user survey at Aston, Maltby and Wath Leisure Centres and Rotherham Leisure Complex using the Sport England National Benchmarking Service (NBS). A survey was completed at each site during November and will report its findings during February. An important element of this survey is measurement of the 'representativeness' of facility users compared with the local demographic profile. The previous NBS survey completed at each site in September 2009 found comparatively good levels of representativeness across most equalities groups compared with facilities in the same 'family group' though there were a number of 'weak' areas, for example low usage by disabled people under 60yrs at Rotherham Leisure Complex. We will be analysing the new survey results when they become available to gauge the impact of Service Improvement Plan measures intended to address user profile gaps.

Description	Frequency	Key Findings
Leisure and Green Spaces Events	Ongoing	Data is collected at all Sports Development and Green Spaces to assess the profile of participants and trends in engagement. General summary for 2010/11 will be included in the 4 th quarter report.

Appendix 4 - Risk Management

Analysis of High Priority (Red) Risks

The key issues related to Red risks within EDS this quarter are:

Ref: EDE0005	Risk Title: Streetpride Capital Funding	Risk Owner: David Burton
Ref: EDE0007	Risk Title: Highway Condition	Risk Owner: David Burton
<p>Current Position:</p> <p>As a result of increasing concerns over both the availability of capital funding and the ongoing deterioration of the highway condition these two EDS risks have been combined and escalated to the SLT Risk Register – SLT0029 and will be monitored corporately.</p> <p>The funding shortfall has been exacerbated by a second consecutive severe winter and a backlog of repairs related to winter damage. This has resulted in:</p> <ul style="list-style-type: none"> - worsening public perception of the Council - a measurable deterioration in highway condition (estimate 1 - 1½% per annum) - inability to fulfil primary duty to maintain the highway in a safe condition - significantly increased risk of inability to defend claims for damage <p>Mitigating actions being put in place are as follows:</p> <ol style="list-style-type: none"> 1. Approval is being sought to utilise increased Revenue funding to finance prudential borrowing over 3 years to generate Capital investment of £3 - 4½ m. 2. A review of operational and working arrangements for highway teams leading to a reduction in overtime and reduced unit costs is targeting a 5% increase in efficiency. 3. A review of work packaging to include “super patching” as a replacement to major schemes is under way. 		

It remains probable that the number of Red risks within EDS will increase considerably as Departments review their Risk Registers in response to the

outcome of the Government's Spending Review and any subsequent review of the Capital Programme which is currently underway. However the full impact of this will only be realised next quarter when it is proposed that Risk Registers are realigned to new 2011/14 Service Plans.

*If you have any comments or questions regarding Risk Management please contact **Richard Garrad, EDS Operational Risk Management Champion** by phone on **743886** or by e-mail at Richard.garrad@rotherham.gov.uk*

PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE
11th February, 2011

Present:- Councillor Whelbourn (in the Chair); Councillors Austen, Gilding, Jack, License, Steele, Swift and Whysall.

Also in attendance were Councillors Akhtar, Atkin, Dodson, Doyle, Fenoughty, Gosling, Lakin, Nightingale, Pickering, St. John, Sharman, Smith, Thirlwall and Wootton.

Apologies for absence were received from The Mayor (Councillor McNeely) and Councillors J. Hamilton, N. Hamilton, Middleton, G. A. Russell, P. A. Russell and R. S. Russell.

120. DECLARATIONS OF INTEREST.

There were no declarations of interest made at this meeting.

121. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS.

There were no questions from members of the public or the press.

122. MINUTES

Resolved:- That the minutes of the meeting held on 28th January, 2011 be approved as a correct record for signature by the Chairman.

123. WORK IN PROGRESS

Members of the Committee reported as follows:-

(a) Councillor Jack reported that yesterday's meeting of the Adult Services and Health Scrutiny Panel had considered:-

- update on assistive technology review
- 2011 Health and Social Care Bill
- Healthy Lives, Healthy People : Public Health White Paper Consultation

(b) Councillor Austen reported that the latest meeting of the Democratic Renewal Scrutiny Panel held on 3rd February had considered :-

- scrutiny review of the Council's website, incorporating a practical demonstration
- review of overview and scrutiny in a focus group session

(c) Councillor Whysall reported that the latest meeting of the Regeneration Scrutiny Panel held on 12th January, 2011 had considered a comprehensive report on the response to snow events in November/December, 2010

The Panel was to look at issues regarding the provision of pedestrian crossings.

124. CALL-IN ISSUES

There were no formal call-in requests.

125. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part I of Schedule 12A to the Local Government Act 1972 (staffing/business affairs).

126. BUDGET 2011/12

Andrew Bedford, Strategic Director of Finance, gave a presentation relating to the above entitled :

“Rotherham’s Budget 2011/12 Onwards- Principles and Challenges”

The presentation covered:-

- Budget Proposals

- developed to :
 - address the unprecedented financial challenge ahead
 - address the priorities of elected members
 - protect front line services
 - ensure a focus on the customer
 - safeguard the most vulnerable
 - deliver key investment priorities across the borough

- developed having regard for:
 - severe funding constraints within which the Council must operate
 - statutory v discretionary services provided by the Council
 - service performance compared to similar councils
 - current service spending pressures
 - unavoidable costs and demographic pressures
 - budget consultation outcomes
 - risk, impact and deliverability of proposals

- developed with the aims of :
 - reducing bureaucracy
 - joining up services
 - achieving economies of scale
 - emphasising early intervention and prevention
 - making “up-stream” investments and investing to save
 - protecting services rather than structures

- The Challenge : Funding Gap
- Other Savings Opportunities
- Directorate – specific Savings Proposals
- Budget Proposals Provision
- Revenue Budget 2010/11 – 2011/12
- 2011/2012 Savings as a percentage of Present Policies Budget
- Budget Timetable

Discussion and a question and answer session ensued and the following issues were covered:-

- comparisons with other councils
- risks on delivering the proposals
- library provision
- the future of Area Assemblies
- requirement for savings beyond 2011/12
- cost to the Council of newly arrived people
- figures behind the headline figures
- reduced provision for liabilities - good risk management
- capital investment in schools
- Building Schools for the Future funding
- proportion of the revenue budget for schools delegated budget, RBT and PFI schemes
- PFI value
- Independent Remuneration Panel recommendations and elected Member budget savings proposals
- Housing Revenue Account
- Council Tax levels and resultant eligibility for grant funding
- job losses over the next four years
- status of proposals regarding staff pay

Resolved:- (1) That the information be noted.

(2) That the presentation be sent to all Members of the Council.

(3) That the requested information regarding the PFI value be sent to all Members of the Council.

PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE
25th February, 2011

Present:- Councillor Whelbourn (in the Chair); Councillors Austen, Gilding, J. Hamilton, Jack, License, G. A. Russell, P. A. Russell, Steele, Swift and Whysall.

Also in attendance for item 132 below was Councillor Wyatt (Cabinet Member for Resources and Commissioning)

An apology for absence was received from The Mayor (Councillor McNeely).

127. DECLARATIONS OF INTEREST.

There were no declarations of interest made at this meeting.

128. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS.

There were no questions from members of the public or the press.

129. CORPORATE RISK REGISTER

Colin Earl, Director of Internal Audit and Governance, presented the submitted report which set out details of the current corporate risk register summary showing the risks associated with the Council's most significant priorities and projects and actions being taken to mitigate those risks.

It was noted that there were four red residual risks relating to delivery of the Children's Plan, Use of Resources for Children's Services, Social Care Commissioning and achievement of the Cultural Quarter aspirations. This had reduced from six residual red risks in the previous quarter's report, as positive progress relating to Children's Services (intervention) and capital investment in schools had improved risks in those areas from red to amber.

This version of the corporate risk register was reported to the Strategic Leadership Team and Audit Committee in mid-January and did not reflect the letter sent to the Council on 13th January, 2011 from the Minister confirming Children's Services were no longer in intervention. This development would be reflected fully in the next update of the risk register.

The report set out information relating to the latest position, changes since previous report, the corporate risks at a glance, risk assessments prior to mitigating actions and risk assessments after allowing for mitigating controls.

It was important to review the effectiveness of the approach to capturing, managing and reporting corporate risks on an ongoing basis, to ensure risks relating to the Council's key projects and priorities were effectively monitored and managed by the Strategic Leadership Team and Members.

Discussions and a question and answer session ensued and the following issues were covered:-

- managing budget adjustments
- cultural quarter
- use of the document as a management tool to manage risk
- commissioning
- process leading to inclusion in the register
- need to scrutinise management's use of the risk register

Resolved:- (1) That the updated corporate risk register summary, attached at Appendix A to the report, be noted.

(2) That scrutiny chairs and advisers identify any issues which may need further consideration at their respective scrutiny panels.

130. PAYMENT OF INVOICES WITHIN THIRTY DAYS

Sarah McCall, Contracting Officer, presented the submitted report setting out details of the former Best Value Performance Indicator 8 which measured the payment of undisputed invoices within 30 days. The Council had agreed an average annual target of 96% for performance of BVPI8 for 2010/11.

Outturn performance for recent years had achieved:-

2006/07	91%
2007/08	94%
2008/09	92%
2009/10	94.65%

Performance against BVPI8 was not as consistent as it should be and it had been recognised that the Council should act to instil and embed good practice in this area and work was ongoing to that effect.

Recent performance for the new financial year had achieved:-

April	98.15%
May	96.90%
June	94.87%
July	94.84%
August	94.21%
September	94.47%
October	93.12%
November	95.55%
December	94.47%
January	90.36%
Year to Date	94.69%

If the Council under performed on BVPI8 then this may have an effect on any Corporate Assessments. Vulnerable smaller suppliers may also experience financial difficulties due to delayed payment which went against our commitment to the SME Friendly Concordat.

Making late payments to suppliers could damage relationships between the Council and suppliers and could potentially cause cash flow difficulties for suppliers, dependant on invoice values and suppliers' turnover. It was possible that late payments could result in suppliers putting our account 'on stop' which could cause delays to Council projects. Ultimately late payment could result in the matter being referred to court.

Resolved:- (1) That the current position in respect of BVPI8 be noted.

(2) That procurement champions only be required to attend and address this Committee should particular problems arise.

131. PROCUREMENT LOCAL PERFORMANCE INDICATORS

Sarah McCall, Contracting Officer, presented the submitted report setting out details of the local indicators developed in 2007 to measure the Council's procurement function in terms of delivery of the Procurement Strategy and day-to-day management of the procurement function. The suite of indicators was updated in 2009 to ensure effective monitoring.

The report set out details of the indicators, targets and performance for quarter three of the financial year 2010/11.

Performance against these LPIs would reflect how the Corporate Procurement Strategy was being implemented and embedded across the Council which could impact on the Council's ability to evidence value for money.

Resolved:- That current performance be noted.

132. PROCUREMENT STRATEGY ACTION PLAN REVIEW

Sarah McCall, Contracting Officer, presented the submitted report setting out details of the purpose of the Procurement Strategy which was to set out how the Council intended to procure its goods, works and services in order to support the Authority's overall aims and objectives over the life span of the Strategy. It outlined the Council's current position and clearly pointed to areas where we needed to improve, with a supporting action plan to deliver those areas. The action plan would be managed by the Council's Procurement Panel.

The Strategy was aligned with the Council's Corporate Commissioning Framework which examined how the Council strategically could pull together all commissioning activity to ensure maximum gain from any efficiencies that may be generated.

In light of the recent restructuring in the Council, the action plan was in the process of being reviewed to ensure that actions were still relevant and limited resources were focused on the Council's priorities.

Although former Best Value Performance Indicator 8 (BVPI8) was no longer a national indicator, the Council valued performance against the measure as it was important to pay suppliers promptly. However, in the light of recent restructures within the Council, it was proposed that, as the level of resources required to manage actively performance in this area were proportionately high, performance management be scaled down.

If the actions in the above plan were not met the refreshed Corporate Procurement Strategy may not be implemented fully and embedded across the Council which could impact on the Council's ability to evidence value for money.

Discussion and a question and answer session ensued and the following issues were covered:-

- deleted actions
 - VCS training to be provided for procurement officers
 - investigate whether we should use the carbon disclosure project as a way to measure and manage carbon in our supply chain
- staffing resource costs
- ensuring the use by default of Fairtrade products in all Council owned cafes
- BVPI8 exception reporting

Resolved: (1) That the current position in respect of the action plan be noted.

(2) That the proposals to scale back the level of management of BVPI8 (payment of invoices within thirty days), as now reported, be approved.

133. RBT QUARTER 3 PERFORMANCE

Sarah McCall, Contracting Officer, presented the submitted report summarising the performance of RBT against contractual measures for October, November and December, 2010 and key areas of work for the year 2010/11 across the areas of Customer Access, Human Resources and Payroll, ICT, Procurement and Revenues and Benefits.

Discussion and a question and answer session ensued and the following issues were covered:-

- Customer Access :
 - overall performance
 - externalisation of repairs and severe weather impacts
 - registration service
 - complaints

- Human Resources and Payroll :
 - server refresh
 - recruitment portal
 - shared services
 - achievements

- ICT :
 - Riverside House planning and server virtualisation
 - ICT for shared services
 - Government Connect reassessment
 - wireless networking and agile working
 - support for members
 - electronic document records management system

- Procurement

- Revenues and Benefits

Resolved:- That RBT's performance against contractual measures for October, November and December, 2010 be noted.

134. HEALTHY LIVES, HEALTHY PEOPLE: PUBLIC HEALTH WHITE PAPER - CONSULTATION

The Chairman, welcomed Alison Iff, Public Health Specialist. Kate Taylor, Policy and Scrutiny Officer, presented the submitted report outlining the key proposals and consultation questions which the Government was seeking views on in relation to the Public Health White paper.

Also submitted were the questions and draft responses so far to two supporting documents referring to the commissioning and funding of public health services and the new outcomes framework.

The deadline for all consultation responses was 31st March, 2011.

The Committee considered all the consultation questions and draft responses in turn and the following issues were covered:-

- references to the requirements for the promotion of road safety and adequacy of resources to achieve

- ring fenced public health monies

- recruitment, retention, transferring of staff

- approaches to developing an allocation formula for ACRA to consider and need to ensure the group involved was not exclusively health professionals

- need to incorporate parish councils (same power of wellbeing) in considerations regarding the outcomes framework
- indicator D4.14 Health related quality of life for older people and whether this should be removed as an indicator
- holding budget holders to account and scrutiny arrangements

Resolved:- (1) That the information be noted.

(2) That this Committee's views, as now discussed, be forwarded to inform the finalised response.

(3) That Miles Crompton be requested to provide information in response to the approach to developing an allocation formula.

(4) That any further comments be forwarded to Kate Taylor by the afternoon of Tuesday, 1st March, 2011.

135. GOVERNMENT CONSULTATIONS

Further to Minute No. D102 of the meeting of this Committee held on 17th December, 2010, Deborah Fellowes, Policy Manager, Commissioning, Policy and Performance, presented the submitted report proposing a way forward for dealing with forthcoming Government consultations.

Key principles outlined in the approach were :-

- Strategic and Council wide consultations to be considered by PSOC and Cabinet
- service specific consultations to be considered by the appropriate scrutiny panel and cabinet member
- timeframes allowing, the route would be via scheduled meetings
- where Government deadlines dictated a faster approach, a flexible approach would be required which would include the following options:
 - PSOC to be used for service specific consultations as it met more regularly
 - special meetings called to appraise responses
 - clearing responses via chairs of scrutiny panels and cabinet members
- PSOC to maintain an overview of the programmes of consultations, forward planned as much as possible

Discussion and a question and answer session ensued and the following issues were covered:-

- feeding into the process on receipt of a consultation with the Corporate Policy Team acting as a conduit
- role of the LSP in potential joint response consultations

Resolved:- (1) That the information be noted.

(2) That the Corporate Policy Team should be the first point of contact for incoming Government consultations.

(3) That the proposals now submitted be supported and referred to Cabinet for approval.

136. MINUTES

Resolved:- That the minutes of the meeting held on 11th February, 2011 be approved as a correct record for signature by the Chairman.

137. WORK IN PROGRESS

Members of the Committee reported as follows:-

(a) Councillor Jack reported that next week's meeting of the Adult Services and Health Scrutiny Panel would be considering the Public Health White Paper consultation and there would be a session for diabetes testing.

(b) Councillor Whysall reported that this week's meeting of the Regeneration Scrutiny Panel had been held at the Advanced Manufacturing Park with an excellent tour of the site.

(c) Councillor License reported that the latest meeting of the Children and Young People's Services Scrutiny Panel had considered:-

- CYPS Notice to Improve removal
- review of school closures due to extreme weather
- Key Stage 2 assessment results
- Key Stage 4 GCSE results

(d) Councillor Austen reported that the next meeting of the Democratic Renewal Scrutiny Panel was to be themed on community cohesion and equalities and diversity issues.

138. CALL-IN ISSUES

There were no formal call-in requests.

CABINET MEMBER FOR TOWN CENTRES
7th February, 2011

Present:- Councillor R. S. Russell (in the Chair); Councillors Ali and Swift.

L35. BLUE BADGE FRAUD PROSECUTIONS - PUBLICATION OF OFFENDERS' DETAILS ON THE COUNCIL'S WEB SITE

Consideration was given to a report, presented by the Parking Services Manager, detailing proposals to identify, on the Council's web site and via press releases, offenders who have been prosecuted for fraudulent use of disabled persons' blue badges.

The purpose of the proposals was to deter fraudulent use of the blue badges and to reduce re-offending.

Reference was made to guidance from the Home Office and Ministry of Justice and to the advice from the Council's own Legal service.

It was confirmed that the information would only appear for 28 days, and there would be facility to remove the information should circumstances necessitate.

Details of the risks and uncertainties were set out in the submitted report, together with guidance to be used by the delegated officer in each case to minimise the risks.

It was reported that a meeting was scheduled with both the Chair and Clerk to the Magistrates.

Members present discussed:-

- Court actions
- Fees from fixed penalty notices
- Driver rehabilitation schemes
- New offences being introduced
- Investment in a roaming enforcement vehicle

The proposals, as detailed in the submitted report, were supported by the Cabinet Member.

Resolved- (1) That Cabinet be asked to approve:-

(i) the adoption of a policy to publicise details of convictions, in relation to the fraudulent use of disabled persons' blue badges, on the Council's website and via a press release.

(ii) that the responsibility for making a decision to publicise on a case by case basis be delegated to the Council's Parking Services Manager.

(2) That the Parking Services Manager submit a report to a future meeting of the Cabinet Member for Town Centres in respect of the investment in a roaming enforcement vehicle.

[The Cabinet Member authorised consideration of the following item in order to keep informed of the current situation.]

L36. MOBILE FOOD TRADING

Further to Minute No. 34 of the meeting of the Cabinet Member for Town Centres held on 24th January, 2011, the Retail Investment Manager gave a verbal update on the current position with respect to mobile food trading.

It was reported that following consultation with business in the locality of pitch 5 no objections had been received and the mobile food trader had therefore been offered weekly licenses. Reference was also made to the availability of a catering unit with equipment in the open market area.

Reference was also made to the success of the Shop Local initiative.

Resolved: (1) That the update regarding mobile food trading be noted.

(2) That should any objections be received following the commencement of trading on pitch 5, then these be reported to a future meeting of the Cabinet Member for Town Centres.

(3) That the Retail Investment Manager prepares a submission for the APSE awards in respect of the Shop Local initiative.

CABINET MEMBER FOR TOWN CENTRES
21st February, 2011

Present:- Councillor R. S. Russell (in the Chair); Councillor Swift.

An apology for absence was received from Councillor Ali

L37. PROPOSALS TO TAKE CERTAIN PAY AND DISPLAY MACHINES OUT OF SERVICES

Consideration was given to a report, presented by the Parking Services Manager, referring to the introduction of a cashless system of payment (RingGo) throughout the town centre in January 2011 (Minute No. 18 of the meeting of the Cabinet Member for Town Centres held on 1st October, 2010 refers), which allowed customers to pay for their parking activities by means of a telephone and a debit/credit card.

It was explained that with the introduction of this payment option, consideration could be given to realising significant savings by taking the opportunity to take certain "pay and display" machines out of service.

This proposal involved the removal of machines from car parks and on-street locations where there was more than one machine. The locations where it was proposed to remove machines from services were detailed in the submitted report.

Details of the savings to be achieved from the removal of 29 machines were set out in the report.

It was recognised that there may be some objection from customers not comfortable with the technology required to pay by debit/credit card.

Reference was made to:-

- the use and location of bays for blue badge holders
- pay and display machines at the Country Parks

Resolved:- (1) That approval be given for the specified machines to be taken out of service with effect from 1 April 2011.

(2) That the Parking Services Manager provides the Cabinet Member with a briefing note in respect of what the service can offer to the Country Parks.

L38. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (financial/business affairs).

L39. BUSINESS VITALITY GRANT SCHEME - APPLICATION FOR GRANT

Consideration was given to a report, presented by the Retail Investment Manager, in respect of an application for grant under the Town Centre Business Vitality Scheme.

The submitted report contained details of the proposed merchandise and services, together with the identified location of the business within the Market Hall.

It was confirmed that the project and application satisfied the eligibility criteria of the Scheme. It was considered that the business would provide a unique offer in the town centre.

Reference was made to the Retail Academy and available business support.

Resolved:- (1) That approval be given for a rental contribution to provide 50% of annual rent (ex VAT) in year 1 and 25% of annual rent (ex VAT) in year 2 (the grant to be paid quarterly in arrears on submission by the applicant of proof of payment of rent).

(2) That approval be given for a capital improvement grant, to cover 75% of total cost of eligible works.

CABINET MEMBER FOR REGENERATION AND ENVIRONMENT
7th February, 2011

Present:- Councillor Smith (in the Chair); Councillor Walker (Senior Adviser), Councillors Dodson, Pickering and Swift.

G98. VALIDATION OF PLANNING APPLICATIONS REVISED LOCAL LIST

Further to Minute No. 236 of the meeting of the Cabinet Member for Regeneration and Development held on 4th April, 2008, consideration was given to a report, presented by Nigel Hancock, Planning Delivery Manager, detailing the revised local list of requirements to be submitted with all planning applications.

A brief background was given and reference was made to the Government's revised policy on the information which must be provided in support of planning applications. It was pointed out that where a local authority already had a published list, as in Rotherham, then this should be reviewed.

The policy statement on information requirements and validation set out five principles and these had informed the review and the preparation of the revised list. The revised document, which had been out for public consultation for a period of 16 weeks, was attached to the submitted report at Appendix 1.

Details of the changes between the revised list and the previous list were set out in the submitted report.

Members present raised the following issues:-

- coalmining risk assessment now issued by the Coal Authority
- membership of the Planning Board
- Ward representation
- availability of this revised list to Parish Councils

Resolved:- That the proposed revised local validation list, as detailed in Appendix 1 to the report now reported, be approved.

IN ACCORDANCE WITH ITEM 1 ON THE AGENDA THE FOLLOWING ITEM WAS CONSIDERED IN THE OPEN SECTION OF THE MEETING, HAVING PREVIOUSLY BEEN CLASSIFIED AS BEING EXEMPT.

G99. PROGRESS REPORT FOR RAWMARSH CUSTOMER SERVICE CENTRE

Further to Minute No. 79 of the meeting of the Cabinet Member for Regeneration and Environment held on 29th November, 2010, consideration was given to a report, presented by the Design and Projects Manager, updating the Cabinet Member on the progress of the Rawmarsh Customer Service Centre, funding and programme.

Reference was made to the tendering and evaluation processes, and to the award of the contract to Henry Boot Construction Ltd from within the team of Asset Management strategic contractor partners.

It was noted that the enabling work had already been completed in preparation for the main development and work had commenced on site on 31st January, 2011. The Centre was due for completion in January 2012 with a proposed operational date of March 2012.

Details of the partner composition of the scheme, together with a summary of the construction budget breakdown, were set out in the report.

Reference was made to the value of involving patient panels in joint PCT/Council developments.

Resolved:- (1) That the current position be noted.

(2) That the Design and Projects Manager notes the comment in respect of more patient involvement.

G100. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) [financial/business affairs].

G101. SCHOOL TRAVEL PLANS PROCUREMENT OF CYCLE TRAINING TERM CONTACT FOR 2011-2015

Further to Minute No. 11 of the meeting of the Cabinet Member for Regeneration and Development held on 12th June, 2009, consideration was given to a report, presented by the Transportation Unit Manager, seeking approval for the re-tendering of a contract to provide Bikeability cycle skills training for schools in Rotherham.

It was pointed out that the current contract expired at the end of March 2011 and it was proposed therefore to retender to ensure continuity of training provision and to secure the best service provision and value for money.

Reference was made to Government and DfT announcements re: the Local Sustainable Transport Fund and to Rotherham's successful track record in delivering cycle training which had resulted in the DfT's verbal advice (pending confirmation) of grant funding similar to that granted in 2010/11.

Those present were advised that bearing in mind current staffing and funding issues the option of bringing cycle training in-house was being examined along with the option to deliver the training on a South Yorkshire wide basis.

Appendix A to the submitted report set out details of current providers expressing and interest to tender for the 2011-15 Cycle Training Contract.

Members present commented on:-

- Road safety initiatives linked with the Police and schools
- SNT's on bikes that had been funded from Area Assemblies' devolved budgets
- Accreditation
- Number of children going to school on their bikes
- Secure and safe facilities at schools for bikes
- Views of Governing Bodies
- Investment and training needed to provide cycle training in-house
- Mandatory and advisory cycle lanes and shared use pedestrian/cycle paths
- Town centre TRO and bylaw
- Cycle access to and through the town centre
- Provision of bike shelters and cycle racks in the town centre
- Mobility scooters in the town centre
- Designation of footpaths

Resolved:- That the tendering of a 4 year contract for the provision of Bikeability cycle training from April 2011 to March 2015 be approved.

**CABINET MEMBER FOR REGENERATION AND ENVIRONMENT
21st February, 2011**

Present:- Councillor Smith (in the Chair); Councillors Walker (Senior Adviser), Dodson, Pickering and Swift.

G102. MINUTES OF A MEETING OF THE SUSTAINABILITY PARTNERSHIP HELD ON 26TH JANUARY, 2011

Consideration was given to the minutes of a meeting of the Sustainability Partnership held on 26th January, 2011.

Resolved:- That the contents of the minutes be noted.

G103. EMPLOYABILITY PARTNERSHIP PROJECT WITH CLUJ, ROMANIA

Consideration was give to a report, presented by the Economic Development Officer, updating the Cabinet Member on the progress of the joint project with Cluj-Napoca (Romania) working on engaging with people from the Roma and Disabled communities and assisting them back into employment.

It was explained that the project would commence from 1st April, 2011 and would be funded through European Regional Development fund (ERDF).

The objectives of the project were detailed in the submitted report. It was reported that a scoping meeting between all the partners would be scheduled within the first two months of the project start. It was expected that during the lifetime of the project the Romanian project team would make annual visits to Rotherham to look at relevant activity being delivered in the Borough and surrounding area.

Members present commented on:-

- the need for a professional translation service
- the need to establish networking links with existing Roma residents
- the need to consider and appreciate cultural differences
- the anticipated results of the project for both Cluj-Napoca and the Council

Resolved:- (1) That the contents of the report be noted.

(2) That the continued work on the project be endorsed.

(3) That the Cabinet Member continues to receive regular updates on the progress of the project and issues of interest which arise from it.

G104. LAND TO THE REAR OF NO. 22A WEST PARK DRIVE, SWALLOWNEST

Consideration was given to a report, presented by the Land and Property Manager, seeking approval to declare a 2.435 acres area of land to the rear of No. 22A West Park Drive, Swallownest, surplus to the requirements of the Department of Asset Management.

It was explained that the land had been managed through an agricultural tenancy for some time. The area of land in question was highlighted on the plan accompanying the submitted report.

The Director of Planning and Regeneration had advised that although the land fell within the residential allocation in the Unitary Development Plan, in this particular instance, the site had potential for development as a local retail centre along with incidental greenspace under the electricity pylon. Legal Services had confirmed there were no matters in the Council's freehold title to the land which would affect a disposal.

Resolved:- That the land to the rear of No. 22A West Park Drive, Swallownest, as now identified on the accompanying plan, be declared surplus to the requirements of the Department of Asset Management.

G105. SOUTH YORKSHIRE RESIDENTIAL DESIGN GUIDE

Consideration was given to a report, presented by the Planning Manager, relating to the key findings of the public consultation for the South Yorkshire Residential Design Guide and the resulting changes made to the document.

Consideration was given to the request to use the document as a best practice guide pending future consideration to its adoption (all or in part) as a Supplementary Planning Document.

It was explained that the guide was aimed principally at housing developments of over 10 units, with its purpose being to update the existing "Better Places to Live in South Yorkshire" (2002) design guide to provide robust urban and highway design guidance (including technical standards) for planning applicants, agents, developers and designers.

The document also strongly complemented the government endorsed 'Building for Life' assessment approach.

The document was the result of co-operation between the four South Yorkshire local authorities and Transform South Yorkshire.

Members present commented on:-

- the authority of the document
- design for safety and for streets
- modern room sizes and occupancy numbers
- aimed to aid developers and planners as a way forward to negotiate at the pre-application stage
- inclusion at a future date in the Local Development Framework Core Strategy

Resolved:- That the South Yorkshire Residential Design Guide be approved for use as a best practice guide.

CABINET MEMBER FOR CULTURE, LIFESTYLE, SPORT AND TOURISM
Tuesday, 8th February, 2011

Present:- Councillor St. John (in the Chair) and Councillor Falvey.

An apology for absence was received from Councillor Cutts.

F45. MINUTES OF THE PREVIOUS MEETING HELD ON 14TH DECEMBER, 2010

Consideration was given to the minutes of the previous meeting of the Cabinet Member for Culture, Lifestyle, Sport and Tourism held on 14th December, 2010.

Resolved:- That the minutes of the meeting of the Cabinet Member held on 14th December, 2010, be signed as a true record.

F46. CLIFTON PARK RESTORATION PROJECT BOARD

Consideration was given to the minutes of the previous meeting of the Clifton Park Restoration Project Board held on 10th December, 2010.

Resolved:- That the contents of the minutes of the meeting of the Clifton Park Restoration Project Board held on 10th December, 2010, be noted.

F47. PLAY PATHFINDER PROJECT BOARD

Consideration was given to the minutes of the previous meeting of the Play Pathfinder Project Board held on 13th December, 2010.

Reference was made to Minute No. 58 (Stoney Bank, Kiveton Park) where it was noted that the preventative measures for accessing the play area after hours had now been fitted.

Resolved:- That the contents of the minutes of the meeting of the Play Pathfinder Project Board held on 13th December, 2010, be noted.

F48. REORGANISATION OF THE BOOKABILITY, HOME LIBRARY SERVICE AND EXCHANGE COLLECTION SERVICE

Consideration was given to a report introduced by Elenore Fisher, Cultural Services Manager, which detailed options for the future delivery of the Bookability, Home Library Service and Exchange Collection services.

The report set out in detail the remit of Bookability, the Exchange Collection Service and the Home Library Service.

It was noted that the Transport team based at Hellaby Depot had advised that the Bookability vehicle was now more than ten years old becoming increasingly un-roadworthy and expensive to maintain.

By using the budget allocated for the hire charge for the Bookability mobile and also the budget for taxi fares (Home Library Service) it would be possible to hire from Translinc a smaller vehicle than the present mobile. This could then be

used to deliver the Home Library Service and the Exchange Collection service as well as Bookability. Furthermore, the proposed vehicle could be driven by anyone with an ordinary driving licence including all members of the teams currently delivering the separate services. This would facilitate the creation of one team and would be accompanied by a reorganisation of the existing routes to ensure the public were offered an integrated service. No existing users would be deprived of a library service.

The new service would release potential savings, which would contribute to savings required in the next financial year.

Resolved:- That the three Library and Information Services known as Bookability, The Home Library Service and the Exchange Collection Service be amalgamated into one new service and delivered by means of a new vehicle.

F49. CLIFTON PARK SIGNAGE PROCUREMENT

Consideration was given to report introduced by Andy Lee, Green Spaces Operation Manager, which sought an exemption from Standing Order 47.6.2 (requirement to invite at least two oral or written quotations for a contract with an estimated value between £5,000 and £20,000) to allow an order to be placed with Leander Architectural for the supply of signage to be installed throughout Clifton Park.

A major element of the interpretive plan for Clifton Park, which formed part of the agreed project objectives with the Heritage Lottery Fund, was the placement of a number of interpretive monoliths and welcome signs throughout the park. It was agreed that these signs should reflect the design of the monoliths, already located in the park that were designed and manufactured by Leander Architectural a number of years ago. Detailed proposals for the signage were passed to UCS Civils as main contractor for the Clifton Park Project and Leander Architectural were sub-contracted by UCS Civils to manufacture and supply the monoliths. However, when UCS Civils entered administrative receivership in November, 2009 Leander ceased all work on the signs.

An order was placed by the Council with Leander Architectural in September, 2010 to supply the pre-manufactured monoliths. In addition, the anchor cradles for the Leander welcome signs had already been installed by UCS. It should be noted that a competitive procurement exercise was carried out by UCS Civils when identifying a manufacturer for the signage.

An order was now needed for the welcome signs. It was requested that this could be placed directly with Leander Architectural, as they had already commenced development of the signs whilst employed by UCS Civils and have previously supplied the monoliths in the park.

The Cabinet Member was happy to proceed with the same supplier to ensure the consistency of design throughout the park.

The handover of the Garden Building and the relocation of the park staff into that building was also welcome news.

Resolved:- That the exemption of the contract for the purchase of signage for Clifton Park from Standing Order 47.6.2 (requirement to obtain at least two oral or written quotations for contracts with an estimated value of £5,000 but less than £20,000) be approved and the contract be awarded to Leander Architectural.

F50. ARCHIVES FOR THE 21ST CENTURY - GOVERNMENT POLICY ON ARCHIVES

Consideration was given to a report presented by Lisa Broadest, Principal Officer, Archives and Local Studies, which detailed how in November 2009, the National Archives was presented to Parliament resulting in a new Government policy on archives entitled "Archives for the 21st Century", which addressed five key recommendations:-

1. Bigger, better and sustainable services
2. Leadership and workforce
3. Digital preservation
4. Online access
5. Cultural learning partnerships.

Rotherham was committed to working towards and developing these recommendations which applied in equal measure to both Archives and Local Studies as a joint service. At the core of this commitment was the delivery of excellent customer service.

An outline of Rotherham's commitment to the five recommendations was emphasised at the meeting, but set out in specific detail as part of the report.

Discussion ensued about the future location for the permanent storage of valuable archive and local studies materials and artefacts and it was noted that discussions remained ongoing.

Resolved:- That officers working towards the new Government policy be approved.

F51. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 2 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information likely to reveal the identity of an individual).

F52. ASSET TRANSFER PROPOSAL FOR ROTHERHAM ADVENTURE PLAYGROUND

Consideration was given to a report presented by Nick Barnes, Principal Project Development Officer, which proposed the transfer of the Rotherham Adventure Playground asset along with the three members of staff to Chantry YMCA in order to secure the long term sustainability of the facility and remove future budget pressures.

The pros and cons of the asset transfer were considered, but it was believed that the long term sustainability of this playground could be secured through the transfer, whilst noting that should there be any plans to use this playground for anything other than it was intended would result in its return to the Local Authority.

Resolved:- (1) That the Rotherham Adventure Playground be legally transferred to Chantry YMCA and that appropriate covenants be put in place to ensure the continued delivery of play at the facility or the return of the asset.

(2) That an exemption be made to the general decision to defer all transfers because of the risk that the Council would lose the opportunity and indeed the facility if it were not to take place.

(3) That in line with Council Policy this matter be referred to the Capital Strategy and Asset Review Team and then to Cabinet for approval.

**CABINET MEMBER FOR CULTURE, LIFESTYLE, SPORT AND TOURISM
18th February, 2011**

Present:- Councillor St. John (in the Chair); Councillor Falvey.

F53. MINUTES OF THE PREVIOUS MEETINGS HELD ON 8TH FEBRUARY, 2011

Consideration was given to the minutes of the previous meeting of the Cabinet Member for Culture, Lifestyle, Sport and Tourism held on 8th February, 2011.

Resolved:- That the minutes of the meeting of the Cabinet Member held on 8th February, 2011, be signed as a true record.

F54. BOWLING GREENS BUDGET SAVINGS

Consideration was given to the report introduced by Andy Lee, Green Spaces Operations Manager, which sought approval to consult bowling green users, Parish Councils and Coalfields (CISWO) etc. regarding the ceasing of maintenance of eight bowling greens during 2011 and a further eight bowling greens during 2012 in order to make savings needed to help meet available budgets for 2011/12 and 2012/13.

The selection of greens proposed for cessation of maintenance had principally taken into account the availability of other greens within the same geographical area. However, the usage levels at the Council sites, the number of greens at each site and the quality of ancillary facilities (such as pavilions) that were available were taken into account when identifying where reductions could be made.

If these proposals were approved, then the decision would be communicated with all clubs using the Council's operated greens, CISWO and affected Parish Councils as quickly as possible. It was also proposed that each club be invited to submit expressions of interest should they believe themselves to be in a position to take on responsibility for the maintenance of greens at their own expense.

To date no consultation had been undertaken with either users, Ward Members, CISWO or Parish Councils.

Resolved:- [1] That consultation take place regarding the cessation of maintenance of the following Council managed greens from 1st June 2011:-

- Two greens at Rawmarsh Leisure (Barbers Avenue).
- One green at Barkers Park.
- One green at Boston Park.
- One green at Wath Park.
- One Green at Greasbrough Park.
- One Green at Bradgate Park.

[2] That consultation take place regarding the cessation of maintenance of the bowling green at Wickersley Christian Institute from 1st June, 2011.

(3) That consultation takes place with the Parish Councils below regarding the cessation of maintenance of their bowling greens at the Borough Council's expense from 1st January, 2012:-

- Aston Parish Council
- Wales Parish Council.
- Treeton Parish Council.
- North Anston Parish Council.
- Catcliffe Parish Council.

(4) That consultation takes place with CISWO regarding the cessation of maintenance of their bowling greens at the Council's expense from 1st January, 2012 for:-

- Cortonwood Miners Welfare.
- Silverwood Miners Welfare.
- Maltby Miners Welfare.

(5) That invitations be issued to bowling clubs or other suitable and interested parties at affected greens operated by the Council, to express interest in taking over responsibility for maintenance of greens at their own expense.

**RECYCLING GROUP
TUESDAY, 22ND FEBRUARY, 2011**

Present:- Councillor Smith (in the Chair); Councillors Ali, Atkin, Nightingale, Walker and Whysall.

An apology for absence was received from Councillor Akhtar.

12. MINUTES OF PREVIOUS MEETING HELD ON 9TH NOVEMBER, 2010

The minutes of the meeting held on 9th November, 2010, were agreed as a correct record.

13. BIN CHARGING UPDATE

Hugh Long, Project and Customer Interface Officer, reported that the new bin charging scheme had been introduced from 17th January, 2011, with all of the outstanding set up issues resolved prior to implementation.

Residents could now collect refuse and recycling containers free of delivery charge from Hellaby Depot.

The issue of reporting the stolen bins to South Yorkshire Police had now been resolved and now received an incident number as opposed to a crime number so that it did not influence Rotherham's crime figures. RBT would advise a customer to ring a dedicated telephone number, receive an incident number and then ring RBT again to request a replacement bin. The scheme appeared to be operating well so far.

Agreed:- That the report be noted.

14. TRIAL WINTER CHANGES TO THE GREEN BIN COLLECTION UPDATE

Hugh Long, Project and Customer Interface Officer, reported that the cardboard collection trial would cease on Friday, 25th February, 2011.

The scheme had operated well with good quality cardboard collected from the green bins.

The full garden waste and cardboard collection service would recommence on Monday, 28th February, 2011.

Agreed:- That the report be noted.

15. RECYCLING AND REFUSE VEHICLE COMPETITION UPDATE

Hugh Long, Project and Customer Interface Officer, reported that a competition had been run in 2010 to design a range of recycling posters for the new refuse and recycling vehicles.

The competition entries had been judged by the Mayor with the best 5 turned into recycling posters on the vehicles plus a number of the children would have

their names put onto the vehicles.

The children and their parents would be invited to tea with the Mayor.

Agreed:- That the report be noted.

16. PROMOTING WASTE PAPER RECYCLING IN SCHOOLS

Hugh Long, Project and Customer Interface Officer, reported that the waste paper recycling scheme in Rotherham's schools had grown significantly since its introduction in 2006 with 119 tonnes collected from 90 schools in 2010.

77 schools now had paper banks and 11 had a kerbside blue bag collection service. The scheme was offered to schools at no cost.

Waste Management were now trialling a new container for the collection of waste paper from schools using 140 litre blue waste paper bins (2 schools were already taking part in the trial). If successful, Waste Management would look to gradually phase out the paper banks in schools and replace them with the bins.

Agreed:- That the report be noted.

17. ANY OTHER BUSINESS

There was no other business.

18. DATE AND TIME OF NEXT MEETING

Agreed:- That a further meeting be held on 28th April, 2011 at 10.00 a.m.